



MUNICIPALITY OF ASINGAN

OFFICE OF THE MUNICIPAL MAYOR



AWARDEE: 2016 2017 2019

2/F Municipal Hall, Poblacion, Asingan, Pangasinan 2439 | Tel. (075) 633-9390 | Fax (075) 632-8612
Email: asenso.asingan2022@yahoo.com | Website: www.asingan.gov.ph

EXECUTIVE ORDER NO. 058, S. 2022

REORGANIZING THE PRE-MARRIAGE ORIENTATION AND COUNSELING (PMOC) TEAM OF THE MUNICIPAL GOVERNMENT OF ASINGAN, PANGASINAN, AND FOR OTHER PURPOSES

WHEREAS, the DILG-DOH-DSWD-POPCOM-PSA Joint Memorandum Circular No. 1, series of 2018 entitled "Revised Pre-Marriage Orientation and Counseling (PMOC) program Implementing Guidelines of 2018", was issued to harmonize the implementation of the PMOC Program in the local government as mandated by Presidential Decree 965, the 1987 Family Code, the Local Government Code of 1991 (RA 7160), and the Responsible Parenthood and Reproductive Health Act (RA 10354);

WHEREAS, the JMC requires contracting parties or would-be-couples applying or marriage license to attend and participate in a Pre-Marriage Orientation and Counseling session before they are issued such license. Furthermore, the same issuance streamlines and standardizes processes in the conduct of the PMOC to optimize the true intention of the program;

WHEREAS, there is a need to reorganize the PMOC Team to strengthen the objectives of the program to prepare contracting parties to effectively assume their roles as spouses and parents within the bounds of marriage

NOW, THEREFORE, I, Engr. CARLOS F. LOPEZ, JR., Municipal Mayor of Asingan, Pangasinan, by virtue of the powers vested in me by law, do hereby order the following;

SECTION 1. REORGANIZING THE PMOC TEAM. The PMOC Program shall be implemented through a team approach where all concerned agencies/offices shall collectively and systematically plan, implement, and monitor the program to ensure its quality and effectiveness.

Team Leader: SHARON M. BUGARIN –Population Worker Designate
Mandatory Members: NITA L. ROMERO – Nurse III/MNAO Designate
PRINCESS C. POON, RSW – Social Worker Officer III
Pre-Marriage Counselor accredited by the DSWD to provide PMOC session pursuant to EO 209
Other Members: CATHERINE C. MERCADO – Statistician Aide (Local Civil Registry Rep)
JULIE A. PERALTA – Midwife III (Municipal Health Officer Rep)
ROSALIE A. JOVER – Administrative Officer IV (GAD Focal Person)
MARGIE R. CULAR – CSO Representative, KALIPi

SECTION 2. ELIGIBILITY. The PMOC Team Members shall have the following qualifications and eligibility requirements:

- The Team Leader and mandatory members must have permanent status of appointments;
- The Team Leader, mandatory members, and optional members must have undergone and completed the PMOC Training conducted by POPCOM in collaboration with other agencies in accordance with the training program developed by the National PMOC TWG; and
- PM Counselors must be accredited by DSWD before they can provide PM counseling.

SECTION 3. TASKS AND FUNCTIONS. The PMOC Team Members shall have the following task and functions:

- Develop and maintain a responsive mechanism to effectively implement the Pre-Marriage Counseling and Orientation Program in the municipality;
- Ensure adequate number of trained PMOC members that can cover the prevailing number of marriage license applicants;



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- c) Advocate for the effective implementation of the PMOC Program to ensure continued awareness and support for the program; and
- d) Undertake preparatory activities for the PMOC session by:
 - i. Disseminating information about the PMOC program through the radio, community assemblies, barangay meetings, and other media outlets;
 - ii. Posting schedules of the PMOC sessions in the Office of the Local Civil Registrar, Offices of the mandatory members of the PMOC Team, and other noticeable places in the municipal hall;
 - iii. Ensuring appropriateness, readiness, and availability of a venue for session;
 - iv. Preparing schedules of PMOC sessions for mandatory team members to enable them to plan those activities; and
 - v. Processing of the accomplished marriage expectation inventory (MEI) by contracting parties to take note of the specific areas of concerns needing emphasis at the actual conduct of the PMOC session.
- e) Conduct the PMO session for not more than 15 couples at a time and the PMC session per couple or by group of not more than six (6) couples;
- f) Conduct PMC session for selected couples based on the accomplished MEI, for contracting parties where one or both parties are 18-25 years old or as requested by the couples;
- g) Provide the Certificate of Compliance to contracting parties who have completed the PM Orientation to be signed by the PMOC Team members who conducted the PMO Session and issued by the Local Population Office;
- h) Provide the Certificate of Marriage Counseling to contracting parties who have completed the PM Counseling session to be issued by an accredited PM Counselor;
- i) Regularly assess, resolve, and/or elevate arising issues in the implementation of the PMOC program; and
- j) Maintain a client satisfaction feedback survey and consolidate the result annually as a mechanism to monitor the quality of PMOC session provided as well as to serve as an additional basis in the renewal of the accreditation of PM counselors.

SECTION 4. PMOC SECRETARIAT. The Municipal Population Office or, in its absence, the Family Planning Unit/Coordinator of the municipality shall provide secretariat support to the implementation of PMOC program. The PMOC Secretariat shall specifically perform the following functions:

- a) Maintain the profile and electronic or hard database of couples;
- b) Prepare the needed supplies, materials, and equipment for the conduct of the PMOC sessions;
- c) Prepare and control the issuance of Certificate of Compliance and Certificate of Marriage Counseling; and
- d) Prepare and submit reports to PMOC Regional TWG.

SECTION 5. REPEALING CLAUSE. All orders, rules, regulations, and other related issuances inconsistent with or contrary to this Order are hereby repealed, amended, or modified accordingly. All other provisions of existing issuances which are not affected by this Order shall remain valid and in effect.

SECTION 6. SEPARABILITY CLAUSE. In the event any provision in this Order shall be declared invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not be affected or impaired thereby.

SECTION 7. EFFECTIVITY. This Order shall take effect immediately.

Let copies hereof be furnished to all concerned for information, reference, and guidance

DONE this 23rd day of December 2022 in the Municipality of Asingan, Pangasinan.

Engr. CARLOS R. LOPEZ, JR.
Municipal Mayor