



MUNICIPALITY OF ASINGAN

OFFICE OF THE MUNICIPAL MAYOR



AWARDEE: 2016 2017 2019 2022

2/F Municipal Hall, Poblacion, Asingan, Pangasinan 2439 | Tel. (075) 632-8612
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EXECUTIVE ORDER NO. 054, S. 2022

REORGANIZING THE PROGRAM ON AWARDS AND INCENTIVES FOR SERVICE EXCELLENCE (PRAISE) COMMITTEE OF THE MUNICIPALITY OF ASINGAN, PANGASINAN, AND FOR OTHER PURPOSE

WHEREAS, Article IX-B, Section 3 of the Philippine Constitution mandates the Civil Service Commission to adopt measures to promote morale, efficiency, integrity, responsiveness, and courtesy in the civil service as well as to strengthen the merit and rewards system;

WHEREAS, CSC Resolution No. 010112 dated January 10, 2001 established the Program on Awards and Incentives for Service Excellence (PRAISE) Revised Policies on Employees Suggestions and Incentives Awards System (ESIAS), which was adopted through Memorandum Circular No. 01, S. 2001 to encourage, recognize, and reward employees, individually and in groups, for their suggestions, innovative ideas, inventions, discoveries, superior accomplishments, heroic deeds, exemplary behavior, extraordinary acts or services in the public interest and other personal efforts which contribute to the efficiency, economy, and improvement in government operations, which lead to organizational productivity;

WHEREAS, the Asingan Municipal Employees Association (AMEA), a duly registered employees' association and accredited as the sole Negotiating Unit of the rank-and-file employees of the Municipal Government of Asingan incorporated in its Collective Negotiation Agreement (CNA) ratified on July 2019 a system of incentives and rewards in accordance with the CSC issuances, thereby constituting the PRAISE Committee of the association;

WHEREAS, there is a need to reconstitute the PRAISE Committee of the Local Government Unit of Asingan in compliance with existing laws and applicable issuances;

NOW, THEREFORE, I, Engr. CARLOS F. LOPEZ, JR., Local Chief Executive of the Municipality of Asingan, Pangasinan, premises considered, by virtue of the powers vested in me by law, do hereby order and decree:

SECTION 1. COMPOSITION OF THE PRAISE COMMITTEE. Pursuant to CSC MC No. 01-2001 Section 9, the LGU PRAISE Committee is hereby reconstituted which shall be composed of the following:

| | | |
|------------------|---|--|
| Chairperson | : | Engr. CARLOS F. LOPEZ, JR. – Municipal Mayor |
| Vice Chairperson | : | Hon. HEIDEE L. GANIGAN-CHUA – Municipal Vice-Mayor |
| Members | : | EMELY S. BADUA – Municipal Budget Officer IMELDA T. SISON – Municipal Treasurer MARJORIE V. TINTE, CPA – Municipal Accountant Engr. EMETERIO E. LAROYA – MPDC ALEJANDRO S. TORIO – Market Supervisor III/AMEA President CHRISTOPHER JERRONE S. LAVARIAS – RCC I/ <u>1</u> st Level Rep |
| Secretariat | : | MYRNA LUISA M. ALPIO – Admin. Officer IV (HRMO II) |

SECTION 2. ROLES AND FUNCTIONS. The Committee shall have the following duties and responsibilities:

- Ensure that productivity, innovative ideas, suggestions, and exemplary behavior can be identified, considered, managed, and implemented on a continuing basis to cover employees at all levels;
- Shall be responsible for the development, administration, monitoring, and evaluation the awards and incentives system of the agency;
- Establish its own internal procedures and strategies. Membership in the committee shall be considered part of the member's regular duties; and
- Address issues relative to awards and incentives within fifteen (15) days from the date of submission.



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SECTION 3. TECHNICAL WORKING GROUP (TWG) AND SECRETARIAT SUPPORT. In order to assist in the discharge of its function, the head of agency or authorized representative shall be responsible in overseeing the System's operation and the Human Resources Management Office (HRMO) shall serve as the Committee's Secretariat.

SECTION 4. BUDGETARY ALLOCATION. At least 5% of the HRD Funds shall be allocated for PRAISE and incorporated in the Agency's Annual Work and Financial Plan and budget.

SECTION 5. REPEALING CLAUSE. All orders, rules, regulations, and other related issuances inconsistent with or contrary to this Order are hereby repealed, amended, or modified accordingly. All other provisions of existing issuances which are not affected by this Order shall remain valid and in effect.

SECTION 6. SEPARABILITY CLAUSE. In the event any provision in this Order shall be declared invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not be affected or impaired thereby.

SECTION 7. EFFECTIVITY. This Order shall take effect immediately.

Let copies hereof be furnished to all concerned for information, reference, and guidance

DONE this 1st day of December 2022 in the Municipality of Asingan, Pangasinan.

Engr. CARLOS R. LOPEZ, JR.

Municipal Mayor