



MUNICIPALITY OF ASINGAN

OFFICE OF THE MUNICIPAL MAYOR



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AWARDEE: 2016 2017 2019 2022

2/F Municipal Hall, Poblacion, Asingan, Pangasinan 2439 | Tel. (075) 632-8612
Email: asenso.asingan2022@yahoo.com | Website: www.asingan.gov.ph

EXECUTIVE ORDER NO. 031, S-2023

REORGANIZING THE MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL (MDRRMC) OF THE MUNICIPAL GOVERNMENT OF ASINGAN, PANGASINAN, STRENGTHENING THE MDRRMO, ITS DIVISIONS AND SECRETARIAT, AND FOR OTHER PURPOSES

WHEREAS, Republic Act No. 10121, otherwise known as the Philippine Disaster Risk Reduction and Management Act of 2010 mandates that it shall be the policy of the state to uphold the people's constitutional rights to life and property by addressing the root causes of vulnerabilities to disaster, strengthening the country's institutional capacity for disaster risk reduction and management, and building the resilience of local communities to disaster including climate change impacts;

WHEREAS, the Implementing Rules and Regulation of RA 10121 provides for the establishment of LDRRMO in provinces, cities, and municipalities, and BDRRMCs in barangays and the creation of the Local Disaster Risk Reduction and Management Council;

WHEREAS, there is a need to reorganize the Municipal Disaster Risk Reduction and Management Council in compliance with the mainstreaming of DRRM in all the processes principally on the institutionalization and organization of its structures, where local DRRM plans and policies will be developed, and where implementation of actions and measures pertaining to all aspects of DRRM will be initiated; and

NOW, THEREFORE, I, Engr. CARLOS F. LOPEZ, JR., Municipal Mayor of Asingan, Pangasinan, premises considered, by virtue of the powers vested in me and by expressed authority provided for by law to the Local Chief Executive, do hereby order the reconstitution of the MDRRMC of the Municipality of Asingan, Pangasinan with the following stipulations:

SECTION 1. COMPOSITION. The MDRRMC shall be composed of the following:

Chairperson:

Engr. CARLOS F. LOPEZ, JR. – Municipal Mayor

Co-Chairperson:

Hon. HEIDEE L. GANIGAN-CHUA – Municipal Vice-Mayor

Deputy Action Officer:

Dr. JESUS G. CARDINEZ – LDRRMO III

Deputized Executive Officer:

PMAJ KATELYNE MAY D AWINGAN – PNP Chief

Members:

EnP MANILA T. CORTEZ – Designated Temporary MPDC

TERESA O. MAMALIO, RSW – MSWD Officer

Dr. RONNIE S. TOMAS – Municipal Health Officer

MINERVA L. ROSAS – Municipal Agriculturist

Engr. BENJAMIN B. GINES, JR. – Municipal Engineer

EMELY S. BADUA – Municipal Budget Officer

ROSALIE A. JOVER – AAOII/GAD Focal Person

Dr. ROSALINA B. SAGUIPED – District I Supervisor

ROMULO T. OGANIZA – District II Supervisor

Highest-ranking AFP Officer assigned in the area

FSINSP. RIZELLE ANN R. PANTAO – BFP Asingan

Hon. HERMINIO C. ALCANTARA, JR. – LIGA President

WINSTON JAY-R T. CORTEZ – OIC-MLGOO Asingan

JULIAN M. ILUMIN – Senior EMS

Hon. JOHNNY MAR A. CARIG – SBM on Public Order and Safety

ALL PUNONG BARANGAYS

CSO Representatives:

JUNIO R. TENDERO – Aragaag Farmers SWISA, Inc.

BALBINO B. ESPEDIDO, JR. – ARYA AGRI ASENSO IFA, INC.

ELIAS A. BALLESTEROS – TOPACAPAS ASINGAN FIA, INC.

PTR. ARNEL G. BAUTISTA – GLOC 215

MARILOU O. TORIO – Asingan Blood Coordinator (Private Sector)



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SECTION 2. FUNCTIONS. The MDRRMC shall perform the following functions:

- Approve, monitor, and evaluate the implementation of the MDRRM Plan and annually review, test and develop the plan consistent with other national and local planning programs;
- Ensure the integration of disaster risk reduction and climate change adaptation into local development and poverty reduction;
- Recommend the implementation of forced or preemptive evacuation of local residents, if necessary; and
- Convene the local council once every three (3) months or as necessary;

SECTION 3. THE MDRRM OFFICE. There is hereby created an LDRRMO in the Municipality of Asingan, Pangasinan under the Office of the Municipal Mayor composed of the following:

DRRM Head:	Dr. JESUS G. CARDINEZ – LDRRMO III
Administration and Training:	MICHAEL C. SOLIVEN – LDRRMO I
	FLORENCE VINCENT L. LAROYA – Office Clerk
Research and Planning:	CHRISTOPHER JHERONE S. LAVARIAS – RCC I
	VINCE JULIENNE R. CARDINEZ – Office Clerk
Operations and Warning:	LARRY B. CARDINEZ – License Inspector I
	NIKKI PAUL P. VILLOTA – Laborer I (Ambulance Driver)

SECTION 4. FUNCTIONS OF THE MDRRMO. The MDRRMO, in coordination with concerned national agencies and instrumentalities, shall perform the following functions with impartiality, given the emerging challenges brought by disasters of our times:

- Design, program, and coordinate disaster risk reduction and management activities consistent with the National Council's standards and guidelines;
- Facilitate and support risk assessments and contingency planning at the local level;
- Consolidate local disaster risk information which includes natural hazards, vulnerabilities, and climate change risks, and maintain a local risk map;
- Organize and conduct training, orientation, and knowledge management activities on disaster risk reduction and management at the local level;
- Operate a multi-hazard early warning system, linked to DRR to provide accurate and timely advice to national or local emergency response organizations and to the general public, through diverse mass media, particularly radio, landline communications, and technologies for communication within rural communities;
- Formulate and implement a comprehensive and – integrated LDRRMP in accordance with the national, regional and provincial framework, and policies on disaster risk reduction in close coordination with the local development councils (LDCs);
- Prepare and submit to the local sanggunian through the LDRRMC and the LDC the annual LDRRMO Plan and budget, the proposed programming of the LDRRMF, other dedicated disaster risk reduction and management resources, and other regular funding source/s and budgetary support of the LDRRMO/BDRRMC;
- Conduct continuous disaster monitoring and mobilize instrumentalities and entities of the LGUs, CSOs, private groups and organized volunteers, to utilize their facilities and resources for the protection and preservation of life and properties during emergencies in accordance with existing policies and procedures;
- Identify, assess and manage the hazards vulnerabilities and risks that may occur in their locality;
- Disseminate information and raise public awareness about those hazards. vulnerabilities and risks, their nature, effects, early warning signs and counter-measures;
- Identify and implement cost-effective risk reduction measures/strategies;
- Maintain a database of human resource, equipment, directories, and location of critical infrastructures and their capacities such as hospitals and evacuation centers;



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- m) Develop, strengthen and operationalize mechanisms for partnership or networking with the private sector, CSOs, and volunteer groups Take all necessary steps on a continuing basis to maintain, provide, or arrange the provision of, or to otherwise make available, suitably-trained and competent personnel for effective civil defense and disaster risk reduction and management in its area;
- n) Organize, train, equip and supervise the local emergency response teams and the ACDV s, ensuring that humanitarian aid workers are equipped with basic skills to assist mothers to breastfeed;
- o) Respond to and manage the adverse effects of emergencies and carry out recovery activities in the affected area, ensuring that there is an efficient mechanism for immediate delivery of food, shelter and medical supplies for women and children, endeavor to create a special place where internally-displaced mothers can find help with breastfeeding, feed and care for their babies and give support to each other;
- p) Within its area, promote and raise public awareness of and compliance with this Act and legislative provisions relevant to the purpose of this Act;
- q) Serve as the secretariat and executive arm of the LDRRMC;
- r) Coordinate other disaster risk reduction and management activities;
- s) Establish linkage/network with other LGUs for disaster risk reduction and emergency response purposes;
- t) Recommend through the LDRRMC the enactment of local ordinances consistent with the requirements of this Act;
- u) Implement policies, approved plans and programs of the LDRRMC consistent with the policies and guidelines laid down in this Act;
- v) Establish a Provincial/City/Municipal/Barangay Disaster Risk Reduction and Management Operations Center;
- w) Prepare and submit, through the LDRRMC and the LDC, the report on the utilization of the LDRRMF and other dedicated disaster risk reduction and management resources to the local Commission on Audit (COA), copy furnished the regional director of the OCD and the Local Government Operations Officer of the DILG; and
- x) Act on other matters that may be authorized by the LDRRMC.

SECTION 5. MDRRMO DIVISIONS.

a) PREPAREDNESS DIVISION

I. Composition:

- **Dr. RONNIE S. TOMAS** – Municipal Health Officer
- **FSINSP. RIZELLE ANN R. PANTAO** – Municipal Fire Marshall
- **MINERVA L. ROSAS** –Municipal Agriculturist
- **Dr. JESUS G. CARDINEZ** – LDRRMO III
- **JULIAN M. ILUMIN** – Senior EMS
- **PORFERIO R. TENDERO** – Sr. Admin. Asst. V/GSO Designate
- **ROMMEL A. AGUILAR** – Admin Aide III/PIO Designate

II. Functions:

- i. Develop policies, guidelines, plans and programs to prevent and mitigate emergencies;
- ii. Formulate guidelines to define the rules engagement, procedures, coordination and sharing of resources and responsibility;
- iii. Organize and coordinate all sectors for preparedness on emergencies;
- iv. Provide technical Assistance and capability development;
- v. Integrate emergency preparedness plan on all sectors; and
- vi. Establish a functional operation center.

b) RESPONSE DIVISION

I. Composition:

- **PMAJ KATELYNE MAY D AWINGAN** – PNP Chief
- **Dr. JESUS G. CARDINEZ** – LDRRMO III



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- Engr. BENJAMIN B. GINES, JR. – Municipal Engineer
- Dr. RONNIE S. TOMAS – Municipal Health Officer
- MINERVA L. ROSAS – Municipal Agriculturist
- TERESA O. MAMALIO, RSW – MSWD Officer
- FSINSP. RIZELLE ANN R. PANTAO – Municipal Fire Marshall
- PORFERIO R. TENDERO – Sr. Admin. Asst. V/GSO Designate
- ROMMEL A. AGUILAR – Admin Aide III/PIO Designate
- Hon. HERMINIO C. ALCANTARA, JR. – LIGA President
- Hon. NAPTHALI MAGITING P. BERNABE – PPSK President
- JONATHAN C. HERMOGINO – POSG Head
- JUNIO R. TENDERO - Aragaag Farmers SWISA, Inc.
- BALBINO B. ESPEDIDO, JR. – Arya Agri Asenso IFA, INC.
- ELIAS A. BALLESTEROS – TOPACAPAS Asingan FIA, INC.
- PTR. ARNEL G. BAUTISTA – GLOC 215

II. Functions:

- i. Maintain a Functional Operation Center to monitor all emergencies;
- ii. Activate all systems for emergency response;
- iii. Deploy emergency response teams; and
- iv. Coordinate emergency response to all sectors.
- v. Conduct the following activities:
 - Search and Rescue;
 - Evacuation and temporary shelter
 - Mass casualty management
 - Provide security
 - Use existing capacities to deliver relief response
 - Mobilization resources

c) RECOVERY DIVISION

I. Composition:

- TERESA O. MAMALIO, RSW – MSWDO
- EMELY S. BADUA – Municipal Budget Officer
- Dr. RONNIE S. TOMAS – Municipal Health Officer
- MINERVA L. ROSAS – Municipal Agriculturist
- Engr. BENJAMIN B. GINES, JR. – Municipal Engineer
- PORFERIO R. TENDERO – Sr. Admin. Asst. V/GSO Designate
- MARIBEL Y. DAMASCO – Nursemaid I
- ROMMEL A. AGUILAR – PIO Designate

II. Functions:

- i. Manage all concerns in the evacuation center by providing basic needs;
- ii. Coordinate with other agencies involved in the recovery and rehabilitation phase;
- iii. Maintain the regular services during and after an emergency disaster event; and
- iv. Prevent control the spread and treat communicable diseases during and after an emergency or disaster event.

d) ADMINISTRATIVE AND FINANCE DIVISION

I. Composition:

- EMELY S. BADUA – Municipal Budget Officer
- MARJORIE V. TINTE, CPA – Municipal Accountant
- IMELDA T. SISON – Municipal Treasurer
- MYRNA LUISA M. ALPIO – Administrative Officer IV (HRMO II)
- ROMMEL A. AGUILAR – Admin Aide III/PIO Designate

II. Functions:

- i. Identify sources of fund for the implementation of recovery and rehabilitation;



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SECTION 6. MEETINGS AND QUORUM. The meetings of the MDRRMC shall be held once every three months on dates and place to be determined by the body. The Chairperson of the local council may call for a special meeting as deemed necessary. The local council shall promulgate their respective internal rules for their meetings. The MDRRMO shall serve as the Secretariat.

SECTION 7. REPEALING CLAUSE. All orders, rules, regulations, and other related issuances inconsistent with or contrary to this Order are hereby repealed, amended, or modified accordingly. All other provisions of existing issuances which are not affected by this Order shall remain valid and in effect.

SECTION 8. SEPARABILITY CLAUSE. In the event any provision in this Order shall be declared invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not be affected or impaired thereby.

SECTION 9. EFFECTIVITY. This Order shall take effect immediately.

Let copies hereof be furnished to all concerned for information, reference, and guidance.

DONE this 3rd day of November 2023 in the Municipality of Asingan, Pangasinan.

Engr.  **LOPEZ, JR.**
Municipal Mayor