



MUNICIPALITY OF ASINGAN

OFFICE OF THE MUNICIPAL MAYOR



Seal of
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Governance

AWARDEE: 2016 2017 2019 2022

2/F Municipal Hall, Poblacion, Asingan, Pangasinan 2439 | Tel. (075) 632-8612
Email: asenso.asingan2022@yahoo.com | Website: www.asingan.gov.ph

EXECUTIVE ORDER NO. 030-A, S-2024

PRESCRIBING GUIDELINES ON THE GRANT OF HONORARIUM/INCENTIVES TO ACCREDITED CIVIL SOCIETY ORGANIZATIONS (CSOs) AS MEMBERS OF LOCAL SPECIAL BODIES (LSBs) IN THE MUNICIPALITY OF ASINGAN, PANGASINAN

WHEREAS, pursuant to Section 34 [Role of People's and Non-government Organizations] of RA 7160, otherwise known as the Local Government Code of 1991, Local Government Units shall promote the establishment and operation of people's and non-government organizations to become active partners in the pursuit of local autonomy;

WHEREAS, the Department of Interior and Local Government issued Memorandum Circular No. 2021-054, on the "Amendment to the DILG Memorandum Circular No. 2021-012, on the Establishment of Civil Society Organization Desk and Institutionalization of Local People's Council in the Local Government Unit";

WHEREAS, prompted by the Asingan People's Council Resolution No. 1, s. 2022, the Sangguniang Bayan of Asingan through Resolution No. 369, series of 2022, formally recognized the Council and stipulating its rights and responsibilities of its member CSOs, specifically on honorarium/incentives:

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"4. Funding for capacity development trainings and applicable allowances/honorarium/per diem"

WHEREAS, the CSO Desk Office Program Management Plan CY 2024 has been approved and allotted funding from the LGU's Annual Budget, specifically, to incentivize the People's Council and CSOs to attend meetings and participate in the decision-making process in Local Special Bodies;

WHEREAS, it is imperative to set guidelines on the grant of honorarium/incentives to CSOs who attend the meetings of Local Special Bodies to encourage optimum sectoral participation and ensure compliance with existing auditing and accounting rules and regulations;

NOW, THEREFORE, I, Engr. CARLOS F. LOPEZ, JR., Municipal Mayor of Asingan, Pangasinan, premises considered, by virtue of the powers vested in me and by expressed authority provided for by law to the Local Chief Executive, do hereby order and decree the following:

- The CSO must be an accredited/recognized organization by the sanggunian;
- Representative must be a member of the Asingan People's Council and selected by it as member of respective local special bodies;
- The LSB member or authorized representative shall receive an honorarium/incentive at P250 in each meeting actually attended, but not to exceed P1,000 a day. *Provided*, that he/she must accomplish the attendance and stay for the duration of the meeting;
- In the instance that meetings are simultaneously held at the same time or on the same day, the member shall be entitled to an honorarium/incentive per meeting. For the purpose of clarity, joint meetings shall be considered as a single meeting and shall entitle only one payment of honorarium/grant to the attendee; and
- Payout of honorarium/incentive shall be disbursed on a quarterly basis.

This Order shall take effect immediately.

Let copies hereof be furnished to all concerned for information, reference, and guidance.

DONE this 3rd day of June 2024 in the Municipality of Asingan, Pangasinan.


Engr. CARLOS F. LOPEZ, JR.
Municipal Mayor

ASINGAN
PANGASINAN