



# MUNICIPALITY OF ASINGAN

## OFFICE OF THE MUNICIPAL MAYOR



Seal of  
Good  
Local  
Governance

AWARDEE: 2016 2017 2019 2022

2/F Municipal Hall, Poblacion, Asingan, Pangasinan 2439 | Tel. (075) 632-8612  
Email: asenso.asingan2022@yahoo.com | Website: www.asingan.gov.ph

### EXECUTIVE ORDER NO. 027, S-2024

#### REORGANIZING THE MUNICIPAL CENSUS-CBMS COORDINATING BOARD FOR THE 2024 CENSUS OF POPULATION AND COMMUNITY-BASED MONITORING SYSTEM IMPLEMENTATION

**WHEREAS**, Republic Act (RA) No. 10625 or "The Philippine Statistical Act of 2013" mandates the Philippine Statistics Authority (PSA) to prepare and conduct periodic censuses on population, housing, and other sectors of the economy;

**WHEREAS**, Executive Order No. 352, Series of 1996, requires the conduct of census of population and housing every ten years and a mid-year census every ten years with the primary objective of coming up with population figures at the national level down to barangay level;

**WHEREAS**, the Mid-Decade Census of Population (POPCEN) shall be a nationwide government undertaking that involves the collection, compilation, evaluation, analysis, publication and dissemination of data on population count, demographic and socio-economic characteristics of the population, and other relevant data in each barangay, municipality, city, province, and region in the country;

**WHEREAS**, the census aims to provide government executives, policymakers and planners with population data on which to base their social and economic development plans, policies and programs;

**WHEREAS**, RA 11315 or the "Community-Based Monitoring System (CBMS) Act" declares that the State shall adopt a community-based monitoring system which generates updated and disaggregated data necessary in targeting beneficiaries, conducting more poverty analysis and needs prioritization, designing appropriate policies and interventions, and monitoring impact over time;

**WHEREAS**, the CBMS is an organized technology-based system of collecting, processing, and validating necessary disaggregated data that may be used for planning, program implementation, and impact monitoring at the local level while empowering communities to participate in the process;

**WHEREAS**, Section 4 of RA 11315 provides that each city and municipality is the primary data collection authority within its locality;

**WHEREAS**, Section 6 of RA 11315 mandates the PSA as lead agency in the implementation of the CBMS;

**WHEREAS**, the PSA Board, as the highest policy-making body on statistical matters pursuant to RA 10625, approves Resolution No. 04, Series of 2024, approving the simultaneous conduct of POPCEN and CBMS operations from July to September 2024, with 01 July 2024 as reference date;

**WHEREAS**, the PSA Board approves Resolution No. 05, series of 2024, approving the designation of the PSA Board as National Census-CBMS Coordinating Board (NCCB) for POPCEN, designation of Regional Statistics Committee (RSC) as Regional CCB, and the creation of the Provincial, and City/Municipal CCBs, and their terms of reference for the 2024 POPCEN-CBMS operations;

**WHEREAS**, the CBMS Council approves Resolution No. 01, Series of 2022 amending the composition of the Provincial and City/Municipal CBMS Coordinating Boards;

**WHEREAS**, the CBMS Council approves Resolution No. 02, Series of 2024 regarding the creation of the R/P/C/MCCB and their terms of reference for the 2024 POPCEN-CBMS operations;

**NOW, THEREFORE, I, Engr. CARLOS F. LOPEZ, JR., Municipal Mayor of Asingan, Pangasinan, premises considered, by virtue of the powers vested in me and by expressed authority provided for by law to the Local Chief Executive, do hereby order the following:**





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**SECTION 1. COMPOSITION.** The Municipal Census-CBMS Coordinating Board shall be composed of the following

Chairperson:  
Co-Chairperson:  
Head Secretariat:  
Members:

Engr. CARLOS F. LOPEZ, JR. – Municipal Mayor  
VERNA M. PALSIMON – PSA CBMS Focal Person/Sr. Statistical Specialist  
RUBIE JEAN R. PICO – Administrative Officer III (Cashier II)  
EnP MANILA T. CORTEZ – Designated Temporary MPDC  
TERESA O. MAMALIO, RSW – MSWD Officer  
Engr. BENJAMIN B. GINES, JR. – Municipal Engineer/OIC-LCR  
JULIAN M. ILUMIN – Senior EMS/MENRO  
MYRNA LUISA M. ALPIO – Administrative Officer IV (HRMO II)  
RIZALINA C. AYING – SLEO/PESO/LEDIPO Designate  
ROMMEL A. AGUILAR – Administrative Aide III/PIO Designate  
MINERVA L. ROSAS – Municipal Agriculturist  
EMELY S. BADUA – Municipal Budget Officer  
Dr. RONNIE S. TOMAS – Municipal Health Officer  
JONATHAN R. HERMOGINO – POSG Head  
Engr. EMETERIO E. LAROYA – LDRRMO V  
MICHAEL C. SOLIVEN – LDRRMO I/Tourism Officer Designate  
ARJAY M. GARCIA – Planning Officer I/CDO Designate  
BRECHIE JANE O. ARELLANO –MLGOO Asingan  
Dr. ROSALINA B. SAGUIPED – DepEd District I Supervisor  
ROMULO T. OGANIZA – DepEd District II Supervisor  
PMAJ KATELYNE MAY D AWINGAN – PNP Chief Asingan  
Hon. MELCHOR J. CARDINEZ, SR. – SBM on Finance, Budget,  
and Appropriation  
Hon. HERMINIO C. ALCANTARA, JR. – LIGA President  
BETTY V. RAFANAN – Asingan People's Council  
MARGIE R. CULAR – KALIPi Asingan

CSO Representatives:

**SECTION 2. TERMS OF REFERENCE OF THE /MUNICIPAL CENSUS-CBMS COORDINATING BOARD.** The Board shall perform the following:

- a) Chairperson:
  1. Oversee the implementation of the 2024 POPCEN-CBMS operations in the municipality;
  2. Lead the MCCB in resolving issues and concerns that may hamper the implementation;
  3. Lead the MCCB and oversee the fulfillment of duties and responsibilities of the MCCB members; and
  4. Convene the MCCB for effective coordination and reporting, whenever necessary.
- b) Co-Chairperson:
  1. Assist the Chairperson in the fulfillment of the deliverables of the MCCB;
  2. Provide recommendations and strategies to the Chairperson on the issues and concerns that need to be resolved; and
  3. Assist the Chairperson with important decision-making.
- c) Members: The members are expected to discuss, perform, and deliver the following during the MCCB meeting and POPCEN-CBMS operations as per agency mandate:
  1. Issue communications, directives, instructions, and/or circulars to cooperate, mobilized, and provide support/assistance to the 2024 POPCEN-CBMS operations;
  2. Determine the needs in the province during data collection, mapping and processing in terms of facilities (transportation, communications, training, and lodging), security, publicity, and other logistics;





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3. Provide transportation facilities, for the distribution/delivery of materials and supplies and transmittal of census returns before, during, and after the operations;
4. Provide facility for communications, wireless internet connection facility, and venues/facilities for use of personnel (e.g., for training);
5. Provide temporary office/room/space that will serve as headquarters of personnel or storage area for materials and supplies for the duration of the operations;
6. Provide facilities for the lodging of personnel assigned in areas outside their official station;
7. Assist the MCCB in the conduct of publicity and information campaign;
8. Assist the PSA in the POPCEN-CBMS operations to ensure complete coverage of the province;
9. Resolve issues and concerns encountered in the conduct in the province;
10. Refer to the PCCB matters which cannot be resolved in the MCCB;
11. Specify other areas of involvement or participation of the agencies within the limits of their resources;
12. Participate actively in coordination meetings and activities;
13. Provide health services to personnel as deemed necessary;
14. Facilitate the approval and timely release of funds or other requirements for areas for MCCB where CBMS is funded by the LGU;
15. Take up other matters as necessary for the successful conduct of the 2024 POPCEN-CBMS.

**SECTION 3. REPEALING CLAUSE.** All orders, rules, regulations, and other related issuances inconsistent with or contrary to this Order are hereby repealed, amended, or modified accordingly. All other provisions of existing issuances which are not affected by this Order shall remain valid and in effect.

**SECTION 4. SEPARABILITY CLAUSE.** In the event any provision in this Order shall be declared invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not be affected or impaired thereby.

**SECTION 5. EFFECTIVITY.** This Order shall take effect immediately.

Let copies hereof be furnished to all concerned for information, reference, and guidance.

**DONE** this 3<sup>rd</sup> day of May 2024 in the Municipality of Asingan, Pangasinan.

Engr.  **LOPEZ, JR.**  
Municipal Mayor