

EXECUTIVE ORDER NO. 013, S-2025

REORGANIZING THE LOCAL LITERACY COORDINATING COUNCIL (LLCC) OF THE OF THE MUNICIPALITY OF ASINGAN, PANGASINAN, AND FOR OTHER PURPOSES

WHEREAS, it is the policy of the State to give the highest priority to the adoption of measures for the total eradication of illiteracy. For this purpose, it shall encourage and nationalize the formulation of policies and the implementation of programs on non-formal, informal, and indigenous learning systems, as well as self-learning, independent, and out-of-school study programs particularly those that respond to community needs;

WHEREAS, the passage of Republic Act No. 7165 or an "Act Creating the Literacy Coordinating Council (LCC), Defining its Powers and Functions, Appropriating Funds Thereof and for Other Purposes", provides for the creation of an inter-agency national advisory and coordinating body to coordinate the overall policy and program direction to the county's literacy efforts;

WHEREAS, to support the implementation of the said law, Administrative Order No. 324, S. 2017, was issued on April 15, 1997 mandating all concerned government agencies and Local Government Units to adopt the Literacy Coordinating Council Blueprint for Action as framework or guidelines in developing policies and implementing programs and projects related to literacy;

WHEREAS, in order to localize the goals and objectives and programs and projects of the Literacy Coordinating Council, DepEd-DILG-NEDA Joint Circular No. 01, series of 2003 dated March 25, 2003 was issued entitled "Supplemental Provisions/Guidelines on the Strengthening of Local Literacy Coordinating Councils and Literacy Implementing Units";

WHEREAS, DILG Memorandum Circular No. 2023-067 was issued reiterating the creation/ strengthening of Local Literacy Coordinating Council/Literacy Implementing Units; and enjoining all Local Government Units to organize, establish, and strengthen the same;

WHEREAS, it is imperative to organize, establish, and strengthen Local Literacy Coordinating Council to rationalize the local planning system, organize the same as functional committee under the Social Development Sector, and allow its participation and assistance in the Local Development Council (LDC) in the performance of its planning function by providing inputs to the Education Sub-Sector;

SECTION 1. NOW, THEREFORE, I, Engr. CARLOS F. LOPEZ, JR., Mayor of the Municipality of Asingan, Pangasinan, premises considered, by virtue of the powers vested in me by law, do hereby order and decree the Reorganization of the Local Literacy Coordinating Council/Literacy Implementing Unit, to coordinate all plans, programs, and activities, leading to the elimination of illiteracy in Asingan.

SECTION 2. COMPOSITION. The Local Literacy Coordinating Council (LLCC) shall be composed of the following:

Chairperson:	ENGR. CARLOS F. LOPEZ, JR.	Municipal Mayor
Co-Chairperson:	DR. ROSALINA B. SAGUIPED	DepEd District I Supervisor
	ROMULO T. OGANIZA	DepEd District II Supervisor
Members:	HON. ATHENA IRA G. CHUA	Sangguniang Bayan Member
		Chair, Education Committee
	HON. HERMINIO C. ALCANTARA, JR.	Liga ng mga Barangay President
	HON. NAPTHALI MAGITING P. BERNABE	PPSK President
	EnP MANILA T. CORTEZ	Temporary MPDC Designate
	IMELDA T. SISON	Municipal Treasurer
	EMELY S. BADUA	Municipal Budget Officer
	TERESA O. MAMALIO, RSW	MSWD Officer
	Dr. RONNIE S. TOMAS	Municipal Health Officer
	BRECHIE JANE O. ARELLANO	MLGOO Asingan
	KIMA N. SIROT	Librarian I



MUNICIPALITY OF ASINGAN

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AWARDEE:
2016 2017 2019
2023 2024

FRANCIS A. PAASA
NELSON P. SARMIENTO
BETTY V. RAFANAN
CELMA A. ANTONIO

Local School Board Coordinator
PTA Federation President
President, Asingan People's Council
Makabata Livelihood & OFW Assoc.

SECTION 3. DUTIES AND FUNCTIONS OF LLCC. The Council **shall** have the following duties and responsibilities:

- Develop policy and programs directions for eradication of illiteracy Sign and certify as to the correctness of the Data Capture Form (DCF, SGLGB Form 1);
- Formulate measures on the establishment and maintenance of a local data bank and information exchange and dissemination system to support literacy efforts at the local level;
- Identify successful management schemes for literacy programs and strengthen the research and development capability of government agencies and non-government organizations involved in literacy work;
- Recommend ways and means of generating funds and other resources in order to initiate, support and sustain literacy programs, projects and activities;
- Suggest measures on how to organize and strengthen support structures for literacy at the local level;
- Provide technical assistance in planning, management, monitoring and evaluation of functional literacy programs and projects;
- Encourage the development of advocacy and social mobilization network system to promote the eradication of illiteracy; and
- Perform such other related functions as may be necessary to carry out the declared policy.

SECTION 4. SECRETARIAT. The Council shall also have a secretariat which shall be composed of four (4) personnel: The Head of the Secretariat shall be the Education Program Specialist from DepEd District I and II, the Local School Board (LSCB) Coordinator, and the Municipal Librarian.

SECTION 5. MEETING AND QUORUM. The Council shall meet once every three (3) months or as often as may be necessary. A majority of all of its members shall constitute a quorum. The affirmative vote of the majority of all the members shall be necessary to approve any measure to be adopted by the Council.

SECTION 6. COMPENSATION AND REMUNERATION. The co-chairpersons and members of the Council shall perform their duties as such without compensation or remuneration. Members thereof who are not government officials or employees shall be entitled to necessary traveling expenses and allowances chargeable against the funds of the Local School Board, subject to existing accounting and auditing rules and regulations.

SECTION 7. REPEALING CLAUSE. All orders, rules, regulations, and other related issuances inconsistent with or contrary to this Order are hereby repealed, amended, or modified accordingly. All other provisions of existing issuances which are not affected by this Order shall remain valid and in effect.

SECTION 8. SEPARABILITY CLAUSE. In the event any provision in this Order shall be declared invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not be affected or impaired thereby.

SECTION 9. EFFECTIVITY. This Order shall take effect immediately.

Let copies hereof be furnished to all concerned for information, reference, and guidance.

DONE this 15th day of May 2025 in the Municipality of Asingan, Pangasinan.


ENGR. CARLOS LOPEZ, JR.
Municipal Mayor