



MUNICIPALITY OF ASINGAN

OFFICE OF THE MUNICIPAL MAYOR



AWARDEE: 2016 2017 2019

2/F Municipal Hall, Poblacion, Asingan, Pangasinan 2439 | Tel. (075) 633-9390 | Fax (075) 632-8612
Email: asenso.asingan2022@yahoo.com | Website: www.asingan.gov.ph

EXECUTIVE ORDER NO. 013, S. 2023

REORGANIZING THE LOCAL GOVERNMENT PERFORMANCE MANAGEMENT SYSTEM (LGPMs) TEAM FOR THE 2023 SEAL OF GOOD LOCAL GOVERNANCE AND WORKING GROUP (SGLG-WG) OF THE MUNICIPALITY OF ASINGAN, PANGASINAN, AND FOR OTHER PURPOSE

WHEREAS, it is the declared policy of the State through the Republic Act No. 11292, otherwise known as "The Seal of Good Local Governance Act of 2019" to recognize the good performance of local government units (LGUs) in transparency and accountability in the use of public funds, preparedness for challenges posed by disasters, sensitivity to the needs of vulnerable and marginalized sectors of society, implementation of health programs, investment and employment promotion, protection of constituency from threats to life and damage to property, and safeguarding the integrity of the environment;

WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, provides, that "Every local government unit shall exercise the powers expressly granted, those necessarily implied therefrom, as well as powers necessary, appropriate, or incidental for its efficient and effective governance, and those which are essential to the promotion of the general welfare";

WHEREAS, the Seal of Good Local Governance (SGLG) is an award, incentive, honor, and recognition-based program for all LGUs and is a continuing commitment for LGUs to continually progress and improve their performance in the areas of (a) Good Financial or Fiscal Administration or Financial Stability, (b) Disaster Preparedness, (c) Social Protection and Sensitivity, (d) Health Compliance and Responsiveness, (e) Programs for Sustainable Education, (f) Business Friendliness and Competitiveness, (g) Safety, Peace, and Order, (h) Environmental Management, (i) Tourism, Heritage Development, Culture, and Arts, and (j) Youth Development;

WHEREAS, the DILG developed the Local Government Performance Management System (LGPMs)—a web-based self-assessment development and management profiling tool used to assess the performance of LGUs to determine their capabilities and limitations in the delivery of essential public services;

WHEREAS, there is a need to reconstitute the Local Government Performance Management System (LGPMs) Team of the Municipality of Asingan, Pangasinan in order to ensure that its membership and functions are updated to conform with the requirements indicated in the DILG Memorandum for the 2023 Seal of Good Local Governance: Pagkilala sa Katapatan at Kahusayan ng Pamahalaang Lokal;

SECTION 1. NOW, THEREFORE, I, Engr. CARLOS F. LOPEZ, JR., Local Chief Executive of the Municipality of Asingan, Pangasinan, premises considered, by virtue of the powers vested in me by law, do hereby order and decree the Reorganization of the Local Government Performance Management System (LGPMs) Team for the 2023 Seal of Good Local Governance and its Technical Working Group.

SECTION 2. COMPOSITION. The LGPMs Team shall be composed of the following:

Chairperson	:	Engr. CARLOS F. LOPEZ, JR.	Municipal Mayor
Vice Chairperson	:	Hon. HEIDEE L. GANIGAN-CHUA	Municipal Vice-Mayor
LGPMs Coordinator	:	Engr. EMETERIO E. LAROYA	MPDC
Monitoring Officer	:	CATHERINE D. VELASQUEZ	MLGOO
Members	:	EMELY S. BADUA	Municipal Budget Officer
		MARJORIE V. TINTE, CPA	Municipal Accountant
		IMELDA T. SISON	Municipal Treasurer
		EDNA C. PADAYAO	Municipal Assessor
		Dr. RONNIE S. TOMAS	Municipal Health Officer
		Engr. BENJAMIN B. GINES, JR.	Municipal Engineer
		TERESA O. MAMALIO, RSW	MSWD Officer
		MINERVA L. ROSAS	Municipal Agriculturist
		SALUD D. PANIDA	Municipal Civil Registrar
		DIOSDADO C. BALANGA	Secretary to the Sanggunian
		PMaj KATELYNE MAY D. AWINGAN	PNP Chief Asingan MPS
		Insp. ROGELIO S. QUIZON, JR.	Municipal Fire Marshall



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Members (Cont.) :

RIZALINA C. AYING
PORFERIO R. TENDERO
JULIAN M. ILUMIN
Dr. JESUS G. CARDINEZ
ALEJANDRO S. TORIO
MYRNA LUISA M. ALIPIO
ROSALIE A. JOVER
ARJAY M. GARCIA
MICHAEL C. SOLIVEN
MYLA V. DE GUZMAN
SHARON M. BUGARIN
CHRISTOPHER JERRONE S. LAVARIAS
Hon. LETICIA R. DOLLENTE
Hon. FIEL XYMOND R. CARDINEZ
Dr. ROSALINA B. SAGUIPED
ROMULO T. OGANIZA
JOSE S. VENENCIANO
BETTY V. RAFANAN
ROSALINA R. LANUZA
MARGIE R. CULAR
AMADEO LICUDAN
CELMA A. ANTONIO

Sr. Labor & Employment Officer
Sr. Admin Asst. V
Senior EMS
LDRRMO III/ADAC Focal Person
Market Supervisor III
Admin Officer IV (HRMO II)
Admin Officer II/GAD Focal Person
Planning Officer I
LDRRMO I/Tourism Officer
License Inspector II/BOSS
Sanitation Inspector II
RCC I/LYDO Designate
LIGA President
PPSK Federation President
DepEd District I Supervisor
DepEd District II Supervisor
APPSTA President
Asingan People's Council
San Vi West Farmers Assoc., Inc.
KALIPi Asingan Chapter
Ubbog Ti Asingan Farmers Coop
Asingan Makabata Livelihood
and OFW Association

CSO Representatives :

SECTION 3. DUTIES AND FUNCTIONS OF THE LGPMS TEAM. The LGPMS-SGLG Team shall perform the following duties and responsibilities:

- Take the lead in communicating the intent of the LGPMS and SGLG;
- Cause the filling-up of LGPMS Data Collection Form and Certification Form (Form 1 – LGU Profile);
- Provide needed information to the DILG Officer which will be utilized in filling-up the Seal of Good Local Governance – Data Collection and Validation Form;
- Ensure that all data and information provided in the LGPMS Online Database are correct, reliable, and accurate;
- The Data Encoder shall be responsible in the online data encoding of Form 1 – LGU Profile in the LGPMS database;
- Attend and provide necessary information/data in the conduct of LGU Data Validation by the DILG Regional Assessment Team (RAT);
- Ensure that observations of the DILG Regional Assessment Team (RAT) are taken into consideration as valuable inputs to address the areas for improvement; and
- Attend to other similar tasks and responsibilities as may be necessary and appropriate.

SECTION 4. COMPOSITION OF THE SGLG WORKING GROUP. The SGLG-WG shall be composed of, but not limited to, the following:

- Financial Administration Committee/Local Finance Committee:
 - IMELDA T. SISON** Municipal Treasurer
 - MARJORIE V. TINTE, CPA** Municipal Accountant
 - EMELY S. BADUA** Municipal Budget Officer
 - Engr. EMETERIO E. LAROYA** MPDC
- Disaster Preparedness Committee:
 - Dr. JESUS G. CARDINEZ** LDRRMO III
 - Dr. RONNIE S. TOMAS** Municipal Health Officer
 - MINERVA L. ROSAS** Municipal Agriculturist
 - JULIAN M. ILUMIN** Senior EMS
- Social Protection Committee:
 - TERESA O. MAMALIO, RSW** MSWD Officer
 - PRINCESS C. POON** Social Welfare Officer III
 - ROSALIE A. JOVER** Admin Officer II/GAD Focal Person



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- d) Health and Nutrition Committee:
- **Dr. RONNIE S. TOMAS** Municipal Health Officer
 - **NITA L. ROMERO** Nurse III/MNAO Designate
 - **MARILOU O. TORIO** Nurse II
- e) Education Committee:
- **Dr. ROSALINA B. SAGUIPED** DepEd District I Supervisor
 - **ROMULO T. OGANIZA** DepEd District II Supervisor
 - **ARJAY M. GARCIA** Planning Officer I/LScB Coordinator
- f) Business-Friendliness and Competitiveness Committee:
- **IMELDA T. SISON** Municipal Treasurer
 - **RIZALINA C. AYING** SLEO/PESO Manager
 - **ALEJANDRO S. TORIO** Market Supervisor III
 - **MYLA V. DE GUZMAN** License Inspector II/BOSS
- g) Peace and Order Committee:
- **PMaj KATELYNE MAY D. AWINGAN** PNP Chief Asingan MPS
 - **Insp. ROGELIO S. QUIZON, JR.** Municipal Fire Marshall
 - **Dr. JESUS G. CARDINEZ** LDRMO III/ADAC Focal Person
- h) Environmental Management Committee:
- **JULIAN M. ILUMIN** Senior EMS
 - **ARJAY M. GARCIA** Planning Officer I/SWM Focal Person
 - **SHARON M. BUGARIN** Sanitation Inspector II
- i) Tourism, Heritage Development, Culture, and Arts Committee:
- **MICHAEL C. SOLIVEN** LDRMO I/Tourism and Cultural Affairs Officer
 - **CHRISTOPHER JERRONE S. LAVARIAS** RCC I/LYDO Designate
- j) Youth Development Committee:
- **Hon. FIEL XYMOND R. CARDINEZ** Asingan PPSK Federation President
 - **CHRISTOPHER JERRONE S. LAVARIAS** RCC I/LYDO Designate

SECTION 5. DUTIES AND FUNCTIONS OF THE SGLG-WG. The SGLG Working Group shall perform the following duties and responsibilities:

- a) Spearhead the activities related to LGU Financial Administration that sustains the practice of accountability, transparency by adhering with accounting and auditing standards and compliance with the Full Disclosure Policy (Good Financial Housekeeping) and sound management of resources (Financial Performance);
- b) Undertake compliance on Disaster Preparedness of the Municipality with focus on Disaster activities taking proactive actions through the creation and mobilization of Local DRRM structures and systems; development and/or implementation of appropriate programs and plans; building the competencies of concerned personnel; and ensuring operational readiness with the availability of equipage, supplies and other resources intended for early warning and/or response;
- c) Ensure compliance of related undertakings on Social Protection of the Municipality that is sensitive to the needs of disadvantaged sectors like women, children, senior citizens, indigenous peoples and persons with disability (PWDs), among others, with the installation and management of facilities or services that cater to their needs such as residential care facilities, provision of support to basic education, accessibility features in local government buildings, access to social welfare services, and participation of the sector(s) in local special bodies and in the local sanggunian;
- d) Facilitate activities related to Business-Friendliness and Competitiveness particularly those concerns on LGUs compliance on encouraging business and employment through the systems, structures and/or legislation in place to support the promotion of such in the Municipality;
- e) Undertake lined-up activities of the Municipality on Peace and Order that demonstrates good performance in terms of maintaining peace and order in the community with the implementation of the necessary support mechanisms to ensure the protection of the constituents from threats to life and security;



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- f) Ensure compliance of activities of the Municipality related to Environmental Protection that performs considerably to preserve the integrity of the environment by complying, at the minimum, with the provisions of the Ecological Solid Waste Management Act of 2000; and
- g) Facilitate compliance of LGU pursuant to RA 9593 (Tourism Act of 2009), that a province, city or municipality in which tourism is a significant industry shall ensure preparation and implementation of their local tourism development plans, maintain coordination with the Department of Tourism, and ensure that local tourism development is in line with national policies

SECTION 6. DUTIES AND FUNCTIONS OF THE SECRETARIAT. The Municipal Planning and Development Office (MPDO) and Municipal Local Government Operations Office (MLGOO) shall serve as LGPMS Team Secretariat, to perform the following duties and responsibilities:

- a) Prepare the necessary checklist of activities/matrix/forms/template for distribution to the LGPMS-SGLG, Technical Working Group (TWG), and Working Committees;
- b) Assist the LGPMS Team, SGLG-TWG, and Working Committees during meetings;
- c) Provide the necessary technical, human, and logistical assistance during the performance of assigned duties and responsibilities of the Team/Group;
- d) Prepare the necessary documentation as required in the preparation of SGLG reports; and
- e) Perform/attend to other duties and responsibilities as required by competent authorities.

SECTION 7. MEETINGS AND QUORUM. The LGPMS Team and SGLG-TWG shall meet at least once per quarter or as often as may be necessary

SECTION 8. REPEALING CLAUSE. All orders, rules, regulations, and other related issuances inconsistent with or contrary to this Order are hereby repealed, amended, or modified accordingly. All other provisions of existing issuances which are not affected by this Order shall remain valid and in effect.

SECTION 9. SEPARABILITY CLAUSE. In the event any provision in this Order shall be declared invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not be affected or impaired thereby.

SECTION 10. EFFECTIVITY. This Order shall take effect immediately.

Let copies hereof be furnished to all concerned for information, reference, and guidance.

DONE this 3rd day of April 2023 in the Municipality of Asingan, Pangasinan.

Engr. CARLOS FILOPEZ, JR.
Municipal Mayor

GOVERNANCE ASSESSMENT REPORT

Asingan, Pangasinan

2022

COMPONENTS

FINANCIAL ADMINISTRATION AND SUSTAINABILITY

- 1 Unqualified or qualified COA opinion
- 2 Compliance with Full Disclosure Policy
- 3 Local revenue collection growth (FYs 2018-2020)
- 4 Utilization rate of 20% Internal Revenue Allotment component
- 5 Utilization rate of Performance Challenge Fund
- 6 Utilization rate of Assistance to Municipalities Fund
- 7 Approved Annual Budget

DISASTER PREPAREDNESS

- 8 Organized Municipal Disaster Risk Reduction and Management Council
- 9 Established Municipal disaster Risk Reduction and Management Office
- 10 Approved Comprehensive Land Use Plan
- 11 Approved Municipal Disaster Risk Reduction And Management Plan
- 12 Approved Local Climate Change Action Plan
- 13 Approved Contingency Plan
- 14 Utilization of the 70% component of CY 2021 local disaster risk reduction and management fund
- 15 Early warning system in-place
- 16 Established pre-emptive & forced evacuation mechanism
- 17 Established evacuation management system and resources
- 18 Equipped and trained search and rescue or emergency response teams
- 19 Established LDRRM operations center
- 20 Incident command system in-place
- 21 Approved Community Based Disaster Risk Reduction and Management Plans and Budget
- 22 Participation in 2022 Gawad Kalasag Seal for LDRRMCs/LDRRMOs

SOCIAL PROTECTION AND SENSITIVITY

- 23 Seal of Child-friendly Local Governance Awardee
- 24 Presence of gender and development mechanism
- 25 Presence of violence against women and children mechanism
- 26 Updated Local Code for children
- 27 Efforts on early childhood care and development
- 28 Compliance with Accessibility Law
- 29 Functional Persons with Disabilities Affairs Office
- 30 Established senior citizens center
- 31 Compliance with Indigenous peoples mandatory representation in the sanggunian
- 32 Fund utilization/completion of PPAs for senior citizens and PWDs, LCPC
- 33 Utilization rate of SALINTUBIG Fund
- 34 Functional Local Social Welfare and Development Office
- 35 Local issuance on social protection
- 36 Institutionalized Public Employment Service Office
- 37 Functional Local Development Council

HEALTH COMPLIANCE AND RESPONSIVENESS

- 38 Local Investment Plan for Health
- Any two (2) of the following:
- 39 Stunting rate among children
- 40 Household with access to safely managed drinking water services
- 41 TB case notification rate
- 42 TB treatment success rate
- 43 Institutionalized DRRM-H system
- 44 Functional local epidemiology surveillance unit

SUSTAINABLE EDUCATION		
<i>Any three (3) of the following:</i>		
45	Functional Local School Board	●
46	Collaborative PPAs with external partners	●
47	Utilization rate/PPAs completion for Special Education Fund budget	●
48	Reforms aligned with local priority education reform areas	●
49	Programs and projects that promote inclusive education	●
BUSINESS-FRIENDLINESS AND COMPETITIVENESS		
50	Finalist of 2021 PCCI's Most Business-Friendly LGU Award: OR	●
51	Top 20 in the Competitiveness Index of DTI-CB: OR	●
<i>Meets the following:</i>		
52	Local Economic Development and Investment Promotions Office/Unit	●
53	Updated citizens charter	●
54	Streamlined process in doing business	●
55	Updated local economic development data	●
SAFETY, PEACE AND ORDER		
56	Passed the 2021 POC Performance Audit	●
57	Rated Highly Functional in CY 2021 ADAC Performance Audit	●
58	Logistical support to local police station	●
59	Organized barangay peacekeeping action teams	●
60	Increase in drug-cleared barangays	●
61	Designated firecracker zones	●
ENVIRONMENTAL MANAGEMENT		
62	Organized Local Solid Waste Management Board	●
63	No operating/controlled dumpsite	●
<i>Any two (2) of the following</i>		
64	Ten-year solid waste management plan	●
65	Materials recovery facility	●
66	Access to sanitary landfill	●
TOURISM, HERITAGE DEVELOPMENT, CULTURE AND ARTS		
<i>Tourism Development (For LGUs where tourism is a significant industry, any two (2) of the following:)</i>		
67	With local tourism officer	
68	Tourism information and assistance center or desk in-place	
69	Established tracking system of tourism data	
<i>Cultural Heritage Promotion and Conservation (Any three (3) of the following:)</i>		
70	Council for the promotion of culture and the arts	●
71	Utilization rate of the budget appropriated for the conservation and preservaton of cultural property	●
72	Cultural property inventory conducted	●
73	Published narrative of history & culture	●
YOUTH DEVELOPMENT		
<i>Any two (2) of the following:</i>		
74	Functional local youth development council	●
75	Established local youth development office	●
76	Local youth development plan	●
77	LGU support for youth development	●

Legend:

- - Met Criteria
- - Reconsidered LGU condition
- - Did not meet criteria

- Not applicable

AGNES A. DE LEON, CESO V
Regional Director, DILG-RO I

★ VSGLG-M-0082
ASINGAN, PANGASINAN

