



# MUNICIPALITY OF ASINGAN

## OFFICE OF THE MUNICIPAL MAYOR



AWARDEE: 2016 2017 2019

2/F Municipal Hall, Poblacion, Asingan, Pangasinan 2439 | Tel. (075) 633-9390 | Fax (075) 632-8612  
Email: asenso.asingan2022@yahoo.com | Website: www.asingan.gov.ph

### EXECUTIVE ORDER NO. 0039, S-2022

## REORGANIZING THE LOCAL COUNCIL FOR THE PROTECTION OF CHILDREN- EARLY CHILDHOOD CARE AND DEVELOPMENT COUNCIL (LCPC-ECCDC) OF THE MUNICIPAL GOVERNMENT OF ASINGAN, PANGASINAN, STRENGTHENING ITS INTER-AGENCY MONITORING TASK FORCE, AND FOR OTHER PURPOSES

**WHEREAS**, the United Nations Convention on the Rights of the Child affirms the vulnerability of children and their need for legal and other protective mechanisms before and after birth, and vital role of international cooperation in securing child's right;

**WHEREAS**, the Philippine Constitution guarantees the rights of children to assistance, including proper care and nutrition, and special protection from all forms of neglect, abuse, cruelty, exploitation and other conditions prejudicial to their development;

**WHEREAS**, Republic Act (RA) No. 7610 (Special Protection of Children Against Child Abuse, Exploitation and Discrimination Act) provides for stronger deterrence and special protection against child abuse, exploitation and discrimination, and its corresponding penalties;

**WHEREAS**, there is, therefore, a need to organize LCPC not only in the barangays but also in all other local government units (LGUs) to ensure synchronization and integration of policies, programs and projects for children, hence the periodically reorganization/reconstitution of its membership to promote responsiveness and transparency in local governance;

**NOW, THEREFORE, I, Engr. CARLOS F. LOPEZ, JR.**, Municipal Mayor of Asingan, Pangasinan, premises considered, by virtue of the powers vested in me and by expressed authority provided for by law to the Local Chief Executive, do hereby order the reconstitution of the Local Council for the Protection of Children-Early Childhood Care and Development Council (LCPC-ECCDC) with the following stipulations:

**SECTION 1. COMPOSITION OF THE LCPC-ECCDC.** The Council shall be composed of the following as members:

Chairperson:

Vice Chairperson:

Members:

Engr. CARLOS F. LOPEZ, JR. – Municipal Mayor  
Hon. VIRGILIO I. AMISTAD – Sanggunian on Women's Welfare  
PORFERIO R. TENDERO – Sr. Admin Asst. V/Municipal Administrator  
Engr. EMETERIO E. LAROYA – MPDC  
TERESA O. MAMALIO, RSW – MSWD Officer  
Dr. RONNIE S. TOMAS – Municipal Health Officer  
NITA L. ROMERO – Nurse III/MNAO Designate  
EMELY S. BADUA – Municipal Budget Officer  
RIZALINA C. AYING – SLEO/PESO Manager  
Dr. JESUS G. CARDINEZ – LDRMMO III  
MINERVA L. ROSAS – OIC-Municipal Agriculturist  
Hon. LETICIA R. DOLLENTE – LIGA President, Brgy. Coldit  
Hon. FIEL XYMOND R. CARDINEZ – PPSK President  
JANNIELEE MAE S. PISO – Child Representative, Brgy. Domanpot  
CATHERINE D. VELASQUEZ – MLGOO  
Dr. JIMMY A. LAROYA – DepEd I District Supervisor  
Dr. ROSALINA B. SAGUIPED – DepEd II District Supervisor  
PMAJ NAPOLEON M ELECCION – PNP Chief  
Chief, PNP Women and Children Protection Desk  
CHRISTOPHER JHERONNE S. LAVARIAS – RCC I/LYDO Designate  
President, Parents-Teachers Association  
CELMA A. ANTONIO – Asingan Makabata Livelihood & OFW Assoc.  
ARCELI O. RIVERA – Asingan CDW Federation  
JUVY LEAH MANIPON – Asingan STAC Parents Association, Inc.

CSO Representatives:





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**SECTION 2. DUTIES AND FUNCTIONS OF THE LCPC-ECCDC.** The LCPC-ECCDC are the main sources of support—financial, material, human resource, and technical—of the BCPC. They will spearhead advocacy and mobilization, situation analysis, program development, modeling of innovative approaches, partnership and alliance building, monitoring and impact assessment of interventions, and annual reporting on the situation and progress of children in the municipality. Under the leadership of the LCE, the higher level LCPC will push for a faster process of organizing, strengthening, activating, and sustaining lower level LCPCs under their jurisdiction.

- Formulate, develop, coordinate, monitor, and review all local policies (to include BCPC prepared and issued policies), ordinances, plans, programs, and activities which shall promote the best interest and rights of children and ensure mainstreaming in the local development agenda;
- Prepare an Annual Work and Financial Plan (AWFP – LCPC WFP Form 001-B) consistent with its functions as provided herein and in the local EO creating it;
- Establish, maintain, and update a disaggregated database or local information system on all children within the municipality and shall include information gathered by the BCPC;
- Conduct advocacy activities on the promotion of the rights and welfare of children including the development of information, education, and advocacy materials;
- Conduct capability-building activities for all the stakeholders on children including in the barangays;
- Provide assistance to children in need of special protection;
- Document good practices on children;
- Coordinate and consult with other LCPCs, LGUs, and other regional and national authorities with respect to policies and PPAs on children;
- Organize the necessary documents needed by the concerned IMTF; and
- Conduct the Child-Friendly Local Governance Audit (CFLGA), through the LCPC-IMTF annually.

**SECTION 3. SECRETARIAT.** The LCPC-ECCDC shall be supported by a Secretariat that will provide administrative and technical support to the LCPC to ensure the efficient performance of its functions and conduct of activities, including the proper safekeeping of its records and documents.

Head: TERESA O. MAMALIO, RSW – MSWD Officer  
Members: PEARCHIN T. MAMASIG – Social Welfare Officer III  
PCPI ANTHONY ERIC V. MOSTOLES – PNP Asingan

**SECTION 4. FUNCTIONS OF THE SECRETARIAT.** The LCPC-ECCDC Secretariat shall perform the following functions:

- Coordinate with LCPC-ECCDC members;
- Prepare agenda for the LCPC-ECCDC;
- Prepare minutes of the LCPC-ECCDC meeting;
- Follow-through actions points and agreements from the LCPC-ECCDC meetings;
- Consolidate AWFPs of various departments related to LCPC-ECCDC plans;
- Maintain and update relevant data/information/document of the Council;
- Prepare accomplishment report of the LCPC-ECCDC; and
- Monitor services and programs related to LCPC-ECCDC.

**SECTION 5. MEETINGS AND ACTIONS.** The LCPC-ECCDC shall have regular quarterly meetings, two special meetings for the CFLGA, and/or as the need arises. The meetings conducted shall be evidenced by Minutes of Meetings, duly signed by the Secretariat Head and the attendees, including the attendance sheet.

All resolutions for endorsement by the LCPCs to the local Sanggunian and other authorities, including the AWFP and its accompanying documents, shall be approved by a majority of its members constituting a quorum, excluding the Chair. In case of a tie, the Chair shall make the deciding vote.





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**SECTION 6. MONITORING AND EVALUATION.** An Inter-Agency Monitoring Task Force (IMTF-LCPC) is hereby created to monitor and evaluate the functionality of the LCPC-ECCDC to be composed of:

|                 |   |
|-----------------|---|
| Chairperson:    | CATHERINE D. VELASQUEZ – MLGOO                              |
| Co-Chairperson: | TERESA O. MAMALIO, RSW – MSWD Officer                       |
| Members:        | Engr. EMETERIO E. LAROYA – MPDC                             |
|                 | NITA L. ROMERO – MNAO Designate                             |
|                 | Dr. JIMMY A. LAROYA – DepEd I District Supervisor           |
|                 | Dr. ROSALINA B. SAGUIPED – DepEd II District Supervisor     |
|                 | JOSE S. VENENCIANO – APPSTA President                       |
|                 | CELMA A. ANTONIO – Asingan Makabata Livelihood & OFW Assoc. |

**SECTION 7. FUNCTIONS OF THE IMTF.** The IMTF on LCPC-ECCDC shall perform the following functions:

- Gather, collect, and organize the required documents, from BCPC on or before February 15 of the assessment year;
- Review the documents and evaluate the BCPC using Assessment Form 001-A;
- Meet with concerned barangay officials for feedback giving on the strengths/weaknesses of the BCPC; and
- Using LCPC Consolidated Form 001-A, submit report in soft and hard copies to the Provincial IMTF on or before March 15, copy furnished the DILG Municipal Office.

**SECTION 8. BUDGET AND FUNDING SOURCES.** Pursuant to Section 15 of R.A. No. 9344, one percent (1%) if the IRA shall be allocated for the strengthening and implementation of the PPAs of the LCPC provided, such allocation shall be disbursed in accordance with the AWFP endorsed by the LCPC to the Sanggunian.

**SECTION 9. DOCUMENTARY REQUIREMENTS.** The LCPC shall prepare/submit the following documents to the Provincial IMTF:

- Executive Order or Sanggunian Ordinance organizing/reconstituting the LCPC;
- Minutes of meetings duly signed by the Secretariat head, notices of meetings with agenda and attendance sheets attached;
- Resolutions recommending proposed policies, plans, and programs for adoption by the C/M Sanggunian;
- Approved Annual Work and Financial Plan (LCPC WFP Form 001-B), and Local Council Ordinance or LGU Budget providing and appropriating funds for the LCPC;
- Copies of the (i) City/Municipal Annual Report (LCPC AR Form 001-B), (ii) State of LCPC Address reflecting accomplishments on children, and (iii) State of Children Report.

**SECTION 10. COMPENSATION AND REMUNERATION.** The members of the LCPC-ECCDC shall perform their duties as such without compensation or remuneration. Members thereof who are not government officials or employees shall be entitled to necessary traveling expenses and allowances chargeable against the funds of the Council, subject to existing accounting and auditing rules and regulations.

**SECTION 11. REPEALING CLAUSE.** All orders, rules, regulations, and other related issuances inconsistent with or contrary to this Order are hereby repealed, amended, or modified accordingly. All other provisions of existing issuances which are not affected by this Order shall remain valid and in effect.



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**SECTION 12. SEPARABILITY CLAUSE.** In the event any provision in this Order shall be declared invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not be affected or impaired thereby.

**SECTION 13. EFFECTIVITY.** This Order shall take effect immediately.

Let copies hereof be furnished to all concerned for information, reference, and guidance.

**DONE** this 21<sup>st</sup> day of September 2022 in the Municipality of Asingan, Pangasinan.

Engr. **CARLOS F. LOPEZ, JR.**  
Municipal Mayor