



# MUNICIPALITY OF ASINGAN

## OFFICE OF THE MUNICIPAL MAYOR



AWARDEE: 2016 2017 2019

2/F Municipal Hall, Poblacion, Asingan, Pangasinan 2439 | Tel. (075) 633-9390 | Fax (075) 632-8612  
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### EXECUTIVE ORDER NO. 0025, S-2022

## CONSTITUTING THE PHARMACY AND THERAPEUTICS COMMITTEE (PTC) OF THE MUNICIPALITY OF ASINGAN, PANGASINAN, DEFINING ITS ROLES AND FUNCTIONS, AND FOR OTHER PURPOSE

**WHEREAS**, the 1987 Philippine Constitution mandated the right of every Filipino to health and underscores the policy that “the State shall protect and promote the health of the people and instill health consciousness among them” by the adoption of an “integrated and comprehensive approach to health development which shall endeavor to make essential goods, and other social services accessible to all the people at affordable cost”;

**WHEREAS**, Administrative Order No. 51, series of 1988 or the “Implementing Guidelines for the Department of Health (DOH) Compliance with the Generics Act of 1988 (RA No. 6675)” established the Pharmacy and Therapeutics Committee (PTC) to address the gaps in medicine supply management;

**WHEREAS**, DOH AO No. 2021-0040 entitled “Implementing Guidelines on the Establishment of Pharmacy and Therapeutics (PTC) in Provincial and City Health Offices” was issued in accordance with RA No. 11223 or the Universal Health Care Act, to strengthen its goal to strengthen primary care service, by providing guidance in the creation of PTCs and defining its roles and functions;

**WHEREAS**, there is a necessity to establish the Pharmacy and Therapeutics Committee (PTC) in the municipality to improve the management and use of medicines in the primary care settings, pursuant to AO 51, s. 1998;

**NOW, THEREFORE, I, Engr. CARLOS F. LOPEZ, JR.**, Municipal Mayor of Asingan, Pangasinan, premises considered, by virtue of the powers vested in me by law, by expressed authority provided for by law to the Local Chief Executive, hereby order the following:

**SECTION 1. COMPOSITION.** The Pharmacy and Therapeutics Committee (PTC) of the Municipality of Asingan shall be composed of the following:

- |                          |   |
|--------------------------|---|
| 1.1 Chairperson:         | Engr. CARLOS F. LOPEZ, JR. – Municipal Mayor  |
| 1.2 Vice Chairperson:    | Hon. HEIDEE L. GANIGAN-CHUA – Municipal Vice-Mayor  |
| 1.3 Members:             | Hon. MARIVIC S. ROBENIOL – Sangguniang Bayan Member<br>on Public Health<br>Hon. LETICIA R. DOLLENTE – LIGA President<br>Hon. FIEL XYMOND R. CARDINEZ – PPSK President<br>Dr. RONNIE S. TOMAS – Municipal Health Officer<br>MARILLOU O. TORIO – Nurse II<br>NITA L. ROMERO – Nurse II<br>LOURDES R. PADILLA – Midwife III<br>CLARITA R. OGANIZA – Midwife III<br>KAREN KAROLYN V. GARCIA – Medical Technologist II |
| 1.5 Resource Persons:    | MA. ELOISA A. SARMIENTO – DOH Representative<br>FDA Representative<br>Public Health Pharmacist assigned by DOH HRHDP<br>EDNA C. PADAYAO – Municipal Assessor/BAC Chairperson<br>CRISMAN O. OLIVAS – LAOO I/Storekeeper Designate  |
| 1.6 CSO Representatives: | SAMUEL M. VELORIA – Asingan PWD Federation<br>NORMA E. BOTUYAN – FSCAP Asingan Chapter<br>MARGIE R. CULLAR – KALIPI (Women’s Group)   |





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**SECTION 2. DUTIES AND FUNCTIONS.** The Pharmacy and Therapeutics Committee (PTC) shall have the following duties and functions:

- 2.1 Act as an advisory and recommending committee to the Local Health Board (LHB) on all issues, policies and guidelines concerning the selection, distribution and use of medicines.
- 2.2 Develop/adopt medicines policies and protocols. At the least all LGUs shall have policies concerning the following:
  - 2.2.1 Criteria for inclusion of medicines on the essential medicines list (EML) shall be based on the Primary Care Formulary and the needs of the community;
  - 2.2.2 Standard treatment guidelines (STGs) and treatment algorithms, which shall be the basis of formulary selection of medicines;
  - 2.2.3 Expensive or dangerous medicines, such as third-generation antibiotics or oncological drugs, which are restricted to certain practitioners, departments or patients;
  - 2.2.4 recommendations to the P/CHB for adopting national implementing guidelines on pharmaceutical management and price monitoring.
- 2.3 Evaluate and select essential medicines for procurement based on the needs of the community and the primary care formulary. It shall ensure that prices are within the price range set by current drug pricing policies;
- 2.4 Assess medicines use through drug utilization review;
- 2.5 Collate and assess reports on pharmacovigilance from the municipalities/cities;
- 2.6 Disseminate information about its activities, decisions and recommendations to the responsible person who must implement them;
- 2.7 Adhere to pertinent guidelines issued by the DOH (e.g., pharmaceutical supply chain management, rational use of medicines, Good Pharmacy Practice, treatment guidelines); and
- 2.8 Perform other functions related to proper medicines use and management.

**SECTION 3. SECRETARIAT.** To support the operation of the PTC, the at least two (2) personnel from the Municipal Health Office (MHO) shall form the Secretariat, who shall perform the following functions:

- 3.1 Organize the PTC meetings;
- 3.2 Document the meetings, directives and recommendations of the PTC;
- 3.3 Compile and make available to the Committee past and existing decisions, policies, recommendations, directives, and resolutions;
- 3.4 Liaise with other stakeholders on data/ information needed by the PTC; and
- 3.5 Perform other functions deemed necessary by the PTC.

**SECTION 4. MEETINGS.** The PTC shall set regular meetings or as frequent as possible depending on the pressing needs. At least two (2) meetings must be conducted in a year.

**SECTION 5. FUNDING.** The LGU shall ensure adequate funding for the institutionalization and operationalization of the PTC in its area of jurisdiction in coordination with the DOH-CHD I.

**SECTION 6. SEPARABILITY CLAUSE.** In case any provision in this Order shall be declared invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not be affected or impaired thereby.



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**SECTION 7. REPEALING CLAUSE.** All orders, rules, regulations, and other related issuances inconsistent with or contrary to this Order are hereby repealed, amended, or modified accordingly. All other provisions of existing issuances which are not affected by this Order shall remain valid and in effect.

**SECTION 8. EFFECTIVITY.** This Order shall take effect immediately.

Let copies hereof be furnished to all concerned for information, reference, and guidance.

**DONE** this 21<sup>st</sup> day of June 2022 in the Municipality of Asingan, Pangasinan.

  
Engr. CARLOS F. LOPEZ, JR.  
Municipal Mayor