



MUNICIPALITY OF ASINGAN

OFFICE OF THE MUNICIPAL MAYOR



Seal of
Good
Local
Governance

AWARDEE: 2016 2017 2019

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EXECUTIVE ORDER NO. 0004, S-2023

REORGANIZING THE SUPPLY INSPECTION TEAM OF THE MUNICIPAL GOVERNMENT OF ASINGAN, PANGASINAN, AND FOR OTHER PURPOSES

WHEREAS, Section 2 of Presidential Decree No. 1445, otherwise known as the "Government Auditing Code of the Philippines" states that, it is declared policy of the State that all resources of the government shall be managed, expended, or utilized in accordance with law and regulations, and safeguarded against loss or wastage through illegal and improper disposition, with a view to ensuring efficiency, economy, and effectiveness in the operations of the government;

WHEREAS, Section 1, Chapter 1, Subtitle B, Book V of the Administrative Code of 1987 provides that "[a]ll resources of the government shall be managed, expended or utilized in accordance with law and regulations and safeguarded against loss or wastage through illegal or improper disposition to ensure efficiency, economy and effectiveness in the operations of government. The responsibility to take care that such policy is faithfully adhered to rests directly with the chief or head of the government agency concerned";

WHEREAS, Section 1 of Administrative Order No. 119 (Directing the Strengthening of the Internal Control Systems of Government Offices, Agencies, Government-Owned or Controlled Corporations and Local Government Units in their Fiscal Operations), states that "[t]he responsibility for the fiscal operations of offices and agencies of government is hereby declared to reside primarily with the respective Heads of each office, agency, government-owned or controlled corporation and local government unit. For this purpose, each and every office, agency, corporation, and local government unit is mandated to strengthen its internal control system and/or organize systems and procedures to that effect in coordination with the Department of Budget and Management."

NOW, THEREFORE, I, Engr. CARLOS F. LOPEZ, JR., Municipal Mayor of Asingan, Pangasinan, premises considered, by virtue of the powers vested in me and by expressed authority provided for by law to the Local Chief Executive, do hereby order the following:

SECTION 1. SUPPLY INSPECTION TEAM. The Inspection Team for Supplies and Equipment shall be composed of the following:

- CRISMAN O. OLIVAS – LAOO I/Storekeeper Designate (Procurement Office)
- ANALIE D. SOLORIA – Admin Aide VI (Sangguniang Bayan)
- SUSANA R. COLOMA – RCC I (Treasurer's Office)
- LARRY B. CARDINEZ – License Inspector I (Business Permit and Licensing Office)
- JETT R. MANGOSAN – Admin Aide I (Mayor's Office)

SECTION 2. DUTIES AND FUNCTIONS. This Order shall take effect immediately.

- Acceptance of deliveries upon arrival for the purpose of receiving and signing Delivery Receipt and for the initial recording of the deliveries;
- Inspect the items delivered prior to acceptance to determine conformity of delivered items to specification; and
- Prepare a report of inspection of all consumables and submit the same to the COA Auditor within 24 hours.

Let copies hereof be furnished to all concerned for information, reference, and guidance.

DONE this 3rd day of January 2023 in the Municipality of Asingan, Pangasinan.

Engr. CARLOS F. LOPEZ, JR.
Municipal Mayor