



Republic of the Philippines
MUNICIPALITY OF ASINGAN
Province of Pangasinan

OFFICE OF THE SECRETARY TO THE SANGGUNIAN BAYAN

EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIAN BAYAN OF ASINGAN, PANGASINAN HELD ON SEPTEMBER 18, 2023 AT THE ASINGAN GOVERNMENT CENTER SESSION HALL

PRESENT:

- | | |
|----------------------------------|---|
| 1. Hon. Heidee L. Ganigan-Chua | Municipal Vice Mayor
Presiding Officer |
| 2. Hon. Athena Ira G. Chua | Sangguniang Bayan Member |
| 3. Hon. Marivic S. Robeniol | Sangguniang Bayan Member |
| 4. Hon. Johnny Mar A. Carig | Sangguniang Bayan Member |
| 5. Hon. Joselito V. Viray | Sangguniang Bayan Member |
| 6. Hon. Mel F. Lopez | Sangguniang Bayan Member |
| 7. Hon. Melchor J. Cardinez, Sr. | Sangguniang Bayan Member |
| 8. Hon. Virgilio I. Amistad | Sangguniang Bayan Member |
| 9. Hon. Julio P. Dayag | Sangguniang Bayan Member |
| 10. Hon. Leticia R. Dollente | Sangguniang Bayan Member/Liga President |
| 11. Hon. Fiel Xymond R. Cardinez | Sangguniang Bayan Member/PPSK President |

ABSENT: None

Sponsored by: SB Member Melchor J. Cardinez, Sr.

EXPLANATORY NOTE

WHEREAS, under the Rules and Regulations Implementing the Local Government Code of 1991, Rule XVII, Art. 100, Sec. I. vii and Sec. I. viii states that "Subject to the provisions of this Code and applicable laws, determine the powers and duties of officials and employees of the municipality",

"Determine the positions and the salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from municipal funds and provide for expenditures necessary for the proper conduct of programs, projects, services and activities of the municipal government:

WHEREAS, the Sangguniang Bayan has agreed to create the position of one (1) Budget Officer III, Salary Grade 18 under the Office of the Municipal Budget Officer, since this is necessary for the improvement and efficient work performance of Municipal Employees such as but not limited to the following:

1. Prepares, reviews, analyzes financial plan/budget estimates of different programs/projects/activities;
2. Coordinates with other units relative to the budgetary matters;
3. Submit findings and recommendations for managerial actions;
4. Request for obligation of allotments;
5. Justifies subsequent request/releases of funds;
6. Prepares and consolidates work and financial plan and other required reports by management and DBM;
7. Determines funding source of all claims;

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8. Provide technical assistance and monitors budget utilization of devolved programs/services;
9. Provide assistance/advice to the management re: legality of expense;
10. Monitor submission of work and financial plan of the different units in the central office and in the region;
11. Performs other related tasks.

NOW THEREFORE, on motion of SB Member Melchor J. Cardinez, Sr., duly seconded by SB Members Athena Ira G. Chua, Marivic S. Robeniol, Johnny Mar A. Carig and Joselito v. Viray, it was,

Be it resolved, as it is hereby resolved by the Sangguniang Bayan to enact the following ordinance:

**ORDINANCE NO. 15
SERIES 2023**

AN ORDINANCE CREATING THE POSITION OF ONE (1) BUDGET OFFICER III, SALARY GRADE 18 OF THE MUNICIPALITY OF ASINGAN, PANGASINAN

Be it enacted by the Sangguniang Bayan of Asingan, Pangasinan, in session assembled that:

Section 1. Title. This ordinance shall be known as "an Ordinance Creating the Position of one (1) Budget Officer III, Salary Grade 18 of the Municipality of Asingan, Pangasinan".

Section 2. Qualifications. As per the Qualification Standards (Revised 1997) of the Civil Service Commission, the following are the qualifications:

Budget Officer III, Salary Grade 18

Education – Bachelor's Degree relevant to the job
Training – Eight (8) hours of relevant training
Experience – Two (2) years of relevant experience
Eligibility – Career Service (Professional)
Second Level Eligibility

Section 3. Effectivity. This ordinance will take effect after proper posting and/or publication as required by law.

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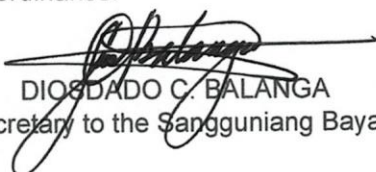
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Date Approved: September 18, 2023


I HEREBY CERTIFY to the correctness of the above-quoted ordinance.

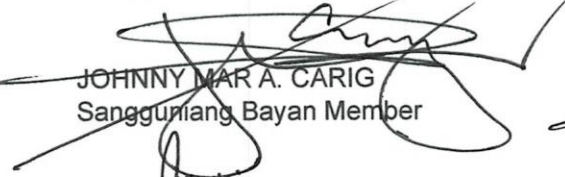

DIOSDADO C. BALANGA
Secretary to the Sangguniang Bayan


ATTESTED:



HEIDEE L. GANIGAN-CHUA
Municipal Vice Mayor
Presiding Officer


ATHENA IRA G. CHUA
Sangguniang Bayan Member



MARIVIC S. ROBENIOL, RN
Sangguniang Bayan Member

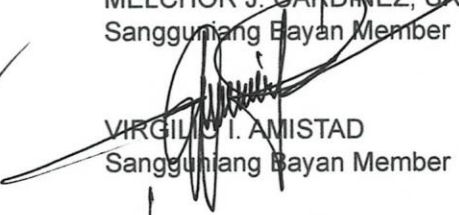

JOHNNY MAR A. CARIG
Sangguniang Bayan Member

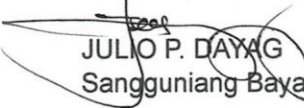

JOSE LITO V. VIRAY
Sangguniang Bayan Member



LETICIA R. DOLIENTE
Sangguniang Bayan Member/
Liga President


MEL F. LOPEZ
Sangguniang Bayan Member


MELCHOR J. CARDINEZ, SR.
Sangguniang Bayan Member


VIRGIL M. AMISTAD
Sangguniang Bayan Member


JULIO P. DAYAG
Sangguniang Bayan Member


FIEL XYMOND R. CARDINEZ
Sangguniang Bayan Member/
PPSK President

APPROVED:


ENGR. CARLOS F. LOPEZ, JR.
Municipal Mayor