



Republic of the Philippines
MUNICIPALITY OF ASINGAN
Province of Pangasinan

OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN

EXCERPTS FROM THE MINUTES OF THE SPECIAL SESSION OF THE SANGGUNIANG BAYAN OF ASINGAN, PANGASINAN HELD ON AUGUST 17, 2023 AT THE ASINGAN GOVERNMENT CENTER SESSION HALL

PRESENT:

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| 1. Hon. Heidee L. Ganigan-Chua | Municipal Vice Mayor |
| | Presiding Officer |
| 2. Hon. Athena Ira G. Chua | Sangguniang Bayan Member |
| 3. Hon. Marivic S. Robeniol | Sangguniang Bayan Member |
| 4. Hon. Johnny Mar A. Carig | Sangguniang Bayan Member |
| 5. Hon. Joselito V. Viray | Sangguniang Bayan Member |
| 6. Hon. Mel F. Lopez | Sangguniang Bayan Member |
| 7. Hon. Melchor J. Cardinez, Sr. | Sangguniang Bayan Member |
| 8. Hon. Virgilio I. Amistad | Sangguniang Bayan Member |
| 9. Hon. Julio P. Dayag | Sangguniang Bayan Member |
| 10. Hon. Leticia R. Dollente | Sangguniang Bayan Member/Liga President |
| 11. Hon. Fiel Xymond R. Cardinez | Sangguniang Bayan Member/PPSK President |

ABSENT: None

Sponsored by: SB Member Melchor J. Cardinez, Sr.

EXPLANATORY NOTE

WHEREAS, Joint Memorandum Circular Number 2014-1, dated April 4, 2014 was issued by the National Disaster Risk Reduction Management Council (NDRRMC) Department of Interior and Local Government (DILG), Department of Budget and Management (DBM) and the Civil Service Commission (CSC) for the establishment of Local Disaster Risk Reduction Management Offices (LDRRMOs) or Barangay Disaster Risk Reduction Management Committees (BDRRMCs) in Local Government Units (LGUs);

WHEREAS, the Philippine Disaster Risk Reduction Management of 2010 mandates the establishment of Local Disaster Risk Reduction Management Offices (LDRRMOs) in provinces, cities and municipalities and Barangay Disaster Risk Reduction Management Committees (BDRRMCs) in barangays;

WHEREAS, the Joint Memorandum Circular (JMC) is promulgated based on the following:

2.1. Section 12 of RA 10121 (Philippine Disaster Risk Reduction Management Act of 2010):

- a. There shall be established Local Disaster Risk Reduction Management Officer (LDRRMO) in every province, cities and municipality, and Barangay Disaster Risk Reduction Management Committees (BDRRMC) in every Barangay which shall be responsible for setting the direction, development, implementation and coordination of disaster risk management programs within their territorial jurisdiction, and;

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LDRRMO



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- b. The Local Disaster Risk Reduction Management Officer (LDRRMO) shall be under the Office of the Governor, City or Municipal Mayor;

The Local Disaster Risk Reduction Management Officer (LDRRMO) and the Barangay Disaster Risk Reduction Managements (BDRRMs) shall organize, train and directly supervise the local emergency response teams and the Accredited Community Disaster Volunteers (ACDVs).

2.2. Section 76 of RA 7160 (Local Government Code of 1991) – Organizational Structure and Staffing Pattern – Every LGU shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission (CSC).

In accordance with Sec. 83 of RA 10352, the enforcement of Secs. 325 (a) and 331 (b) of RA 7160 shall be waived to enable the LGUs to fund the initial year requirements for the creation of the minimum four (4) mandatory positions at the LDRRMO.

- a. (Par.5) Enforcement of Sections 325 (a) and 331 (b) of RA 7160 shall be waived to enable the LGUs to fund the initial year requirements for newly created mandatory positions in LGUs, as confirmed by the Department of Budget and Management (DBM), for the initial year of such creation.

NOW THEREFORE, on motion of SB Member Melchor J. Cardinez, Sr., duly seconded by SB Members Marivic S. Robeniol, Joselito V. Viray, Johnny Mar A. Carig and Athena Ira G. Chua, it was,

RESOLVED, as it is hereby resolved, to approve the following Ordinance, towit:

**ORDINANCE NO. 11
SERIES 2023**

AN ORDINANCE CREATING THE POSITION OF MUNICIPAL GOVERNMENT DEPARTMENT HEAD I (LOCAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICER), SALARY GRADE 24 IN THE MUNICIPALITY OF ASINGAN, PANGASINAN

Be it enacted by the Sangguniang Bayan of Asingan, Pangasinan in session assembled that:

Section 1. This Ordinance shall be known as "An ordinance creating the position of Municipal Government Department Head I (Local Disaster Risk Reduction and Management Officer), Salary Grade 24 in the Municipality of Asingan, Pangasinan".

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Section 2. Qualification for the position of Municipal Government Department Head I (Local Disaster Risk Reduction and Management Officer), Salary Grade 24;

1. Bachelor's Degree
2. Four (4) years in position involving management and supervision, 1 year of which is relevant to DRRM
3. Twenty-Four (24) hours of training in management and supervision on DRRM
4. Career Service Professional/2nd Level Eligibility

Section 3. Duties and Responsibilities of Municipal Government Department Head I (Local Disaster Risk Reduction and Management Officer), Salary Grade 24:

The LDRRMO or BDRRMC, within their territorial jurisdiction, shall be responsible for setting the direction, development, implementation, and coordination of disaster risk reduction and management programs, and shall perform the following functions and those that may be authorized by the LDRRMC:

1. DRRM Research and Planning
 - 1.1 Design, program, and coordinate DRRM activities, consistent with the NDRRMC's standards and guidelines;
 - 1.2 Facilitate and support risk assessments and contingency planning activities at the local level;
 - 1.3 Consolidate local disaster risk information which includes natural hazards, vulnerabilities, and climate change risks, and maintain a local risk map;
 - 1.4 Conduct research and development initiatives on DRRM;
 - 1.5 Formulate and implement a comprehensive and integrated Local DRRM Plan (LDRRMP) in accordance with the national, regional, and provincial framework, and policies on DRR in close coordination with the Local Development Council (LDC);
 - 1.6 Prepare and submit to the Local Sanggunian through the Local DRRM Council and the annual LDRRMO Plan and budget, the proposed programming of the LDRRMF, other dedicated DRRM resources, and other regular funding source/s and budgetary support of the LDRRMO or BDRRMC;
 - 1.7 Maintain a database of human resource and their capacities, equipment, directories, and location of critical infrastructures such as hospitals and evacuation centers;
 - 1.8 Serve as the Secretariat and Executive arm of the Local DRRM Council (LDRRMC);
 - 1.9 Recommend through the LDRRMC the enactment of local ordinances consistent with RA 10121;
 - 1.10 Prepare and submit, through the LDRRMC and the LDC, the report on the utilization of the LDRRMF and other dedicated DRRM resources to the local COA, copy furnished the regional director of the Office of Civil Defense (OCD) and the local government operations officer of the DILG, and;
 - 1.11 Involve the most vulnerable sectors (women, children, senior citizens, and PWD) in risk assessment and planning.

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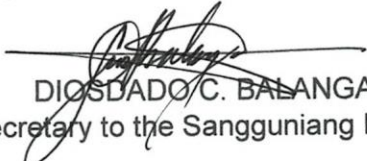
Section 4. All existing rules and regulation, circulars and ordinances or parts thereof which are inconsistent with the provision of this ordinance are hereby repealed and/or modified accordingly.

Section 5. Effectivity. This ordinance shall take effect after proper posting and publication as required by law.


"APPROVED Unanimously".

Date Approved: August 17, 2023.

I HEREBY CERTIFY to the correctness of the above-quoted ordinance.

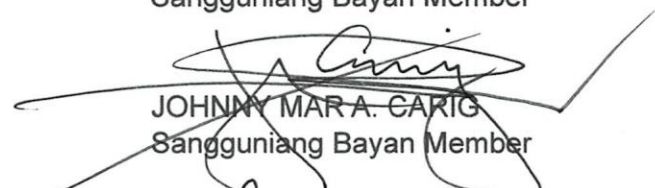

DIOSDADO C. BALANGA
Secretary to the Sangguniang Bayan


ATTESTED:


HEIDEE L. GANIGAN-CHUA
Municipal Vice Mayor
Presiding Officer


ATHENA IRA S. CHUA
Sangguniang Bayan Member



MARIVIC S. ROBENIOL, RN
Sangguniang Bayan Member


JOHNNY MARA A. CARIG
Sangguniang Bayan Member



JOSEITO V. VIRAY
Sangguniang Bayan Member



LETICIA R. DOLIENTE
Sangguniang Bayan Member/Liga
President


MEL F. LOPEZ
Sangguniang Bayan Member


MELCHOR J. CARDINEZ, SR.
Sangguniang Bayan Member


VIRGILIO T. AMISTAD
Sangguniang Bayan Member


JULIO P. DAYAG
Sangguniang Bayan Member


MEL XYMOND R. CARDINEZ
Sangguniang Bayan Member/PPSK
President

APPROVED:


ENGR. CARLOS F. LOPEZ, JR.
Municipal Mayor