

## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018 (outside DBM)

Province, City or Municipality: ASINGAN, PANGASINAN

Plan Control No. _____					Planned Amount				Page <u>4</u> of <u>4</u> pages				
Department /Office: <b>ECONOMIC ENTERPRISES AND MANGEMENT - MARKET</b>									Date Submitted				
Item No.	PARTICULARS	Unit	Unit Cost	Quantity	Total Cost	Distribution							
						1st quarter		2nd quarter		3rd quarter		4th quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Air Freshener	cans	95.00	24	2,280.00	6	570.00	6	570.00	6	570.00	6	570.00
2	Alcohol 70% Solution (500ml)	bottles	70.00	100	7,000.00	25	1,750.00	25	1,750.00	25	1,750.00	25	1,750.00
3	Bathroom Soap	pieces	25.00	60	1,500.00	15	375.00	15	375.00	15	375.00	15	375.00
4	Battery size AA	packets/2s	20.00	12	240.00	3	60.00	3	60.00	3	60.00	3	60.00
5	Detergent Powder	kgs.	100.00	100	10,000.00	25	2,500.00	25	2,500.00	25	2,500.00	25	2,500.00
6	Dust Pan (G.I.)	pieces	80.00	60	4,800.00	20	1,600.00	20	1,600.00	20	1,600.00	20	1,600.00
7	Folder, pressboard, plain, legal	pack/100s	1,000.00	1	1,000.00	1	1,000.00	0	-	0	-	0	-
8	Folder, Tagboard, legal	box/100s	300.00	1	300.00	1	300.00	0	-	0	-	0	-
9	Mop handle, screw type	pieces	130.00	10	1,300.00	5	650.00	0	-	5	650.00	0	-
10	Mop head, 100% rayon	pieces	120.00	20	2,400.00	5	600.00	5	600.00	5	600.00	5	600.00
11	Multi Insect Spray (600ml)	bottles	250.00	8	2,000.00	2	500.00	2	500.00	2	500.00	2	500.00
12	Paper Fastener (Vinyl coated)	boxes	70.00	8	560.00	2	140.00	2	140.00	2	140.00	2	140.00
13	Paper Clip (big)	boxes	30.00	8	240.00	2	60.00	2	60.00	2	60.00	2	60.00
14	Paper, multicopy, legal, 80gsm, S-24	reams	140.00	5	700.00	3	420.00	0	-	2	280.00	0	-
15	Paper, multicopy, A4, 80gsm, S-24	reams	125.00	5	625.00	3	375.00	0	-	2	250.00	0	-
16	Paper, PPC, legal, 70gsm, subs. 20	reams	120.00	20	2,400.00	5	600.00	5	600.00	5	600.00	5	600.00
17	Paper, PPC, A4, 70gsm, subs. 20	reams	100.00	20	2,000.00	5	500.00	5	500.00	5	500.00	5	500.00
18	Pencil, lead w/ eraser	box/12s	25.00	1	25.00	1	25.00	0	-	0	-	0	-
19	Pentel Pen Pilot (red, blue, black)	pieces	35.00	12	420.00	3	105.00	3	105.00	3	105.00	3	105.00
20	Scotch Tape 1"	rolls	20.00	20	400.00	5	100.00	5	100.00	5	100.00	5	100.00
21	Sign Pen (black)	box/12s	300.00	2	600.00	1	300.00	0	-	1	300.00	0	-
22	Scissor 8"	pieces	120.00	2	240.00	1	120.00	0	-	1	120.00	0	-
23	Softbroom/Walis Tambo	pieces	150.00	4	600.00	1	150.00	1	150.00	1	150.00	1	150.00
<b>SUB-TOTAL</b>				<b>503</b>	<b>41,630.00</b>	<b>140</b>	<b>12,800.00</b>	<b>124</b>	<b>9,610.00</b>	<b>135</b>	<b>11,210.00</b>	<b>1</b>	<b>9,610.00</b>

## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018 (outside DBM)

Province, City or Municipality: ASINGAN, PANGASINAN

Plan Control No. _____					Planned Amount				Page <u>4</u> of <u>4</u> pages				
Department /Office: ECONOMIC ENTERPRISES AND MANGEMENT - MARKET									Date Submitted				
Item No.	Description	Unit	Unit Cost	Quantity	Total Cost	Distribution							
						1st quarter		2nd quarter		3rd quarter		4th quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
24	Stamp Pad	pieces	30.00	4	120.00	1	30.00	1	30.00	1	30.00	1	30.00
25	Staple Wire #35	boxes	25.00	12	300.00	3	75.00	3	75.00	3	75.00	3	75.00
26	Tape, electrical	roll	30.00	12	360.00	3	90.00	3	90.00	3	90.00	3	90.00
27	Typing Correction Fluid	bottles	25.00	8	200.00	3	75.00	3	75.00	3	75.00	3	75.00
28	Typing Correction Pen	pieces	75.00	4	300.00	1	75.00	1	75.00	1	75.00	1	75.00
29	Adding Machine Slip 35mm	rolls	20.00	8	160.00	2	40.00	2	40.00	2	40.00	2	40.00
30	Ballpen (black)	boxes/50s	350.00	4	1,400.00	1	350.00	1	350.00	1	350.00	1	350.00
31	Broomstick (ting-ting)	bundles	20.00	600	12,000.00	150	3,000.00	150	3,000.00	150	3,000.00	150	3,000.00
32	Chlorine	containers	14,500.00	2	29,000.00	1	14,500.00	0	-	1	14,500.00	0	-
33	Coffee	jars	300.00	8	2,400.00	2	600.00	2	600.00	2	600.00	2	600.00
34	Coffee 3 in 1	pouches/36s	200.00	80	16,000.00	20	4,000.00	20	4,000.00	20	4,000.00	20	4,000.00
35	Coffee Mate	pouches/800	200.00	12	2,400.00	3	600.00	3	600.00	3	600.00	3	600.00
36	Computer Ink (Refill) EPSON L210 (black)	bottles	350.00	5	1,750.00	1	350.00	2	700.00	2	700.00	0	-
37	Computer Ink (Refill) EPSON L210 (color)	bottles	500.00	6	3,000.00	1	500.00	2	1,000.00	2	1,000.00	1	500.00
38	CS Form No. 48 (DTR)	pads	20.00	20	400.00	5	100.00	5	100.00	5	100.00	5	100.00
39	Detergent Bar	bars	30.00	12	360.00	3	90.00	3	90.00	3	90.00	3	90.00
40	Dishwashing Liquid	btls./500ml	200.00	8	1,600.00	1	200.00	1	200.00	1	200.00	1	200.00
41	Doormat (Rubber)	piece	350.00	1	350.00	3	1,050.00	3	1,050.00	3	1,050.00	3	1,050.00
42	Downy Fabric Conditioner	btls./500ml	250.00	4	1,000.00	2	500.00	2	500.00	2	500.00	2	500.00
43	Elastomeric Sealant	liters	500.00	4	2,000.00	1	500.00	1	500.00	1	500.00	1	500.00
44	Face Mask (Ear loop)	boxes/50s	500.00	12	6,000.00	3	1,500.00	3	1,500.00	3	1,500.00	3	1,500.00
45	Floor Brush w/ long handle	pieces	120.00	20	2,400.00	5	600.00	5	600.00	5	600.00	5	600.00
46	Garden Hose 1" diameter	meters	45.00	50	2,250.00	0	-	50	2,250.00	0	-	0	-
<b>SUB TOTAL</b>				<b>846</b>	<b>85,750.00</b>	<b>215</b>	<b>28,825.00</b>	<b>266</b>	<b>17,425.00</b>	<b>217</b>	<b>29,675</b>	<b>213</b>	<b>13,975.00</b>

## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018 (outside DBM)

Province, City or Municipality: **ASINGAN, PANGASINAN**

Plan Control No. _____					Planned Amount				Page <u>4</u> of <u>4</u> pages				
Department /Office: <b>ECONOMIC ENTERPRISES AND MANGEMENT - MARKET</b>									Date Submitted				
Item No.	Description	Unit	Unit Cost	Quantity	Total Cost	Distribution							
						1st quarter		2nd quarter		3rd quarter		4th quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
47	Glass cleaner w/ pump	bottles	185.00	24	4,440.00	6	1,110.00	6	1,110.00	6	1,110.00	6	1,110.00
48	Glue	bottles	55.00	2	110.00	1	55.00	0	-	1	55.00	0	-
49	LED Lamp 13W	pieces	400.00	12	4,800.00	0	-	6	2,400.00	0	-	6	2,400.00
50	LED Flourescent Tube 8W	pieces	350.00	50	17,500.00	25	8,750.00	0	-	25	8,750.00	0	-
51	LED Flourescent Tube 16W	pieces	450.00	10	4,500.00	25	11,250.00	0	-	25	11,250.00	0	-
52	Mop (Tornado mop), big	unit	1,200.00	1	1,200.00	1	1,200.00	0	-	25	30,000.00	0	-
53	Mountain Racer Interior (700C)	pieces	200.00	2	400.00	1	200.00	1	200.00	1	200.00	1	200.00
54	Mountain Racer Exterior (700C)	pieces	700.00	2	1,400.00	1	700.00	1	700.00	1	700.00	1	700.00
55	Paint (white)	galloons	620.00	2	1,240.00	1	620.00	0	-	1	620.00	0	-
56	Paint Brush 3" (Original)	pieces	100.00	4	400.00	1	100.00	1	100.00	1	100.00	1	100.00
57	Power Sprayer Noozle	pieces	400.00	2	800.00	1	400.00	0	-	1	400.00	0	-
58	Push Cart Wheel 8" diameter	pieces	430.00	15	6,450.00	0	-	15	6,450.00	0	-	0	-
59	Push Cart Wheel Bearing 6203	pieces	70.00	30	2,100.00	0	-	15	1,050.00	0	-	15	1,050.00
60	Rainboots	pairs	400.00	70	28,000.00	0	-	70	28,000.00	0	-	0	-
61	Raincoats Terno (rubberized)	pieces	420.00	70	29,400.00	0	-	70	29,400.00	0	-	0	-
62	Receptacle 3" x 3"	pieces	40.00	20	800.00	5	200.00	5	200.00	5	200.00	5	200.00
63	Stamp Pad Ink (946 ml)	bots./946ml	150.00	4	600.00	1	150.00	1	150.00	1	150.00	1	150.00
64	Sticker for weighing scales	pieces	3.00	500	1,500.00	0	-	0	-	0	-	500	1,500.00
65	Sugar	kgs.	65.00	24	1,560.00	6		6		6		6	
66	Umbrella	pieces	200.00	12	2,400.00	0		12		0		0	
67	Utility Gloves (rubber)	pairs	130.00	100	13,000.00	50		0		50		0	
68	Garbage Bin-Trio (Rubberized Plastic w/ sets		20,000.00	5	#####	5		0		0		0	
<b>SUB TOTAL</b>				<b>320</b>	<b>222,600.00</b>	<b>130.00</b>	<b>24,735.00</b>	<b>209.00</b>	<b>69,760.00</b>	<b>149.00</b>	<b>53,535.00</b>	<b>542.00</b>	<b>7,410.00</b>
<b>GRAND TOTAL</b>				<b>1,669</b>	<b>349,980.00</b>	<b>485</b>	<b>66,360.00</b>	<b>599</b>	<b>96,795.00</b>	<b>501</b>	<b>94,420.00</b>	<b>756</b>	<b>30,995.00</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:



**ALEJANDRO S. TORIO**

Market Supervisor III

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2018 (Outside DBM)**

Province, City or Municipality : ASINGAN, PANGASINAN												
Plan Control No. _____				Planned Amount				Page <u>1</u> of <u>3</u> pages				
Department/ Office: Mayor's Office (HRMO)				Regular	Contingency	Total		Date Submitted:				
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Advance Bookpaper Long S-20	250.00	30 reams	7,500.00	10	2,500.00			20	5,000.00		
2	Advance Bookpaper Short S-20	240.00	30 reams	7,200.00	10	2,400.00		-	20	4,800.00		
3	Folder Long 14pts 100's	700.00	2 reams	1,400.00	1	700.00		-	1	700.00		-
4	Folder Short 14pts 100's	600.00	2 reams	1,200.00	1	600.00		-	1	600.00		-
5	Advance Coupon Bond Long S-16	215.00	40 reams	8,600.00	20	4,300.00		-	20	4,300.00		-
6	Advance Coupon Bond Sht S-16	190.00	40 reams	7,600.00	20	3,800.00		-	20	3,800.00		-
7	Colored Bond Paper Long	220.00	12 reams	2,640.00	6	1,320.00			6	1320		
8	Advance Yellow Pad	45.00	20 pads	900.00	10	450.00		-	10	450.00		
9	Cork Board 4ft x 6ft	3,000.00	1 pc.	3,000.00	1	3,000.00						
10	Energel Sign Pen (Black) 12's	67.00	24 pcs.	1,608.00	12	804.00		-	12	804.00		-
11	HBW Ballpen (Black/Blue/Red)	84.00	8 doz.	672.00	5	420.00		-	3	252.00		-
12	Pilot Pentel Pen (Black/Blue/Red)	55.00	12 pcs.	660.00	6	330.00		-	6	330.00		-
13	Mongol Pencil	85.00	6 doz.	510.00	3	255.00		-	3	255.00		-
14	Air Freshener Glade	245.00	8 bots.	1,960.00	4	980.00		-	4	980.00		-
15	Kiwi Glass Cleaner 500ml	185.00	8 bots.	1,480.00	4	740.00		-	4	740.00		-
16	Plastic Paper Fastener (Prince)	35.00	10 boxes	350.00	5	175.00		-	5	175.00		-
17	Uni Correction Pen	135.00	12 pcs.	1,620.00	6	810.00		-	6	810.00		
18	White Board with stand 4ft x 6ft	6,000.00	1 pc.	6,000.00	1	6,000.00				-		
19	Daily Time Record 1000's	200.00	4 reams	800.00	2	400.00			2	400.00		
20	Olympia Typewriter Ribbon	37.00	4 spools	148.00	2	74.00			2	74.00		
21	Chalk Yellow	85.00	1 box	85.00	1	85.00		-		-		
22	Energizer Battery AA	60.00	4 pcs.	240.00	2	120.00			2	120		
23	Double Clip Black 2"	10.00	12 pcs.	120.00	6	60.00			6	60		
24	Double Clip Black 1"	6.00	12 pcs.	72.00	6	36.00			6	36		
<b>Sub-Total</b>				<b>56,365.00</b>		<b>30,359.00</b>		-		<b>26,006.00</b>		

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:

**RIZALINA C. AYING**

(Head of Department/Office)

FOR THE YEAR 2018 (Outside DBM)

Province, City or Municipality : ASINGAN, PANGASINAN												
Plan Control No. _____				Planned Amount						Page 1 of 3 pages		
Department/ Office: Mayor's Office (HRMO)				Regular	Contingency	Total		Date Submitted:				
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
25	Philippine Flag 4 x 6	350.00	2 pc	700.00	2	700.00		-		-		-
26	Baygon Multi Insect Spray 420ml.	275.00	6 cans	1,650.00	3	825.00			3	825.00		-
27	Diswashing Liquid 800ml	265.00	6 pcs.	1,590.00	3	795.00		-	3	795.00		-
28	Downy 1000ml	250.00	6 bots.	1,500.00	3	750.00			3	750.00		
29	Kiwi Glass Cleaner 500ml	185.00	6 bots.	1,110.00	3	555.00			3	555.00		
30	Kiwi Kleen Floor Cleaner 1 liter	290.00	6 bots.	1,740.00	3	870.00			3	870.00		
31	Epson Ink Black	150.00	12 bots.	1,800.00	6	900.00			6	900.00		
32	Epson Ink Magenta	150.00	6 bots.	900.00	3	450.00			3	450.00		
33	Epson Yellow	150.00	6 bots.	900.00	3	450.00			3	450.00		
34	Epson Ink Cyan	150.00	6 bots.	900.00	3	450.00			3	450.00		
35	Push Pin 100's	19.55	2 boxes	39.10	1	19.55			1	19.55		
36	Rubber Band #18	175.00	2 boxes	350.00	1	175.00			1	175.00		
37	Sanicare Tissue 2 ply/12pcs.	470.00	10 packs	4,700.00	5	2350.00			5	2350.00		
38	Pilot Broad Pentel Pen	55.00	8 spools	440.00	4	220.00			4	220.00		
39	Pilot Whiteboard Marker	50.00	8 packs	400.00	4	200.00			4	200.00		
40	Plastic Ruler 12"	18.00	2 pcs.	36.00	2	36.00				0.00		
41	Redstone Paste 200g	50.00	2 packs	100.00	1	50.00			1	50.00		
42	Stabilo Highlighter	47.00	6 pcs.	282.00	3	141.00			3	141.00		
43	Tape Dispenser	150.00	1 pc.	150.00	1	150.00				-		
44	Elmers Glue	55.00	6 pcs.	330.00	3	165.00			3	165.00		
				-		-				-		
				-		-				-		
				-		-				-		
<b>Sub-Total</b>				<b>19,617.10</b>		<b>6,764.55</b>		<b>-</b>		<b>6,064.55</b>		<b>-</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:

**RIZALINA C. AYING**

(Head of Department/Office)

Province, City or Municipality : ASINGAN, PANGASINAN

Plan Control No. _____				Planned Amount			Page 1 of 3 pages					
Department/ Office: Mayor's Office (HRMO)				Regular	Contingency	Total	Date Submitted:					
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Multi Copy Paper A4 Subs-24	121.30	50 reams	6,065.00	20	2,426.00	-	-	30	3,639.00	-	-
2	Multicopy Legal S-24	141.00	30 reams	4,230.00	10	1,410.00	-	-	20	2,820.00	-	-
3	Multicopy Legal S-220	123.35	20 reams	2,467.00	10	1,233.50	-	-	10	1,233.50	-	-
4	PPC Paper S-20	115.70	20 reams	2,314.00	10	1,157.00	-	-	10	1,157.00	-	-
5	Masking Tape 2"	107.06	12 rolls	1,284.72	6	642.36	-	-	6	642.36	-	-
6	Packaging Tape 2"	33.37	4 rolls	133.48	2	66.74	-	-	2	66.74	-	-
7	Scotch Tape 1"	17.37	12 rolls	208.44	6	104.22	-	-	6	104.22	-	-
8	Scotch Tape 2"	27.03	6 rolls	162.18	3	81.09	-	-	3	81.09	-	-
9	Envelope Expanding Legal Size	633.67	1 boxes	633.67	1	633.67	-	-	-	-	-	-
10	Carbon Film	260.05	2 boxes	520.10	1	260.05	-	-	1	260.05	-	-
11	Data File Box	71.45	10 pcs	714.50	10	714.50	-	-	-	-	-	-
12	Record Book 300 pages	55.80	6 books	334.80	3	167.40	-	-	3	167.40	-	-
13	Paper Fastener	79.90	3 pcs.	239.70	3	239.70	-	-	-	-	-	-
14	Paper Clip	15.00	6 pcs.	90.00	3	45.00	-	-	3	45.00	-	-
15	Monobloc Chair w/o armrest	259.57	6 pcs	1,557.42	6	1,557.42	-	-	-	-	-	-
16	Expandable Folder 100's	761.08	1 boxes	761.08	1	761.08	-	-	-	-	-	-
17	Alcohol 500 ml	48.74	12 bots.	584.88	6	292.44	-	-	6	292.44	-	-
18	Correction Tape	58.18	24 pcs	1,396.32	12	698.16	-	-	12	698.16	-	-
19	Air Freshener 280ml	79.90	4 cans	319.60	2	159.80	-	-	2	159.80	-	-
			0									
			0									
			0									
			0									
<b>Sub-Total</b>			<b>0</b>	<b>24,016.89</b>		<b>12,650.13</b>				<b>11,366.76</b>		<b>-</b>
<b>TOTAL</b>				<b>99,998.99</b>		<b>49,773.68</b>				<b>43,437.31</b>		<b>-</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:

  
**RIZALINA C. AYING**  
 (Head of Department/Office)

## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018 (outside DBM)

Province, City or Municipality: ASINGAN, PANGASINAN

Plan Control No. _____					Planned Amount				Page <u>4</u> of <u>4</u> pages			
Department /Office: Treasurer's Office									Date Submitted			
Item No.	PARTICULARS	Unit	Unit Cost	Quantity	Total Cost	Distribution						
						1st quarter		2nd quarter		3rd quarter		4th
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
1	Artline Stamp Pad w/ Ink	pcs	75.00	5	375.00	3	225.00		-	2	150.00	
2	Advance Bookpaper (Long)	reams	250.00	40	10,000.00	10	2,500.00	10	2,500.00	10	2,500.00	10
3	Advance Bookpaper (Short)	reams	240.00	20	4,800.00	10	2,400.00	5	1,200.00	5	1,200.00	
4	Clear File folder Long (20 s	pcs	250.00	6	1,500.00	2	500.00	1	250.00	2	500.00	1
5	Columnar Notebook (6 columns)	pcs	45.00	12	540.00	6	270.00		-	6	270.00	
6	Cutter Blade (big)	pcs	30.00	12	360.00	4	120.00	4	120.00	4	120.00	
7	Daily Time Record	pads	20.00	20	400.00	10	200.00		-	10	200.00	
8	Duplo Ink	pcs	#####	6	6,600.00	3	3,300.00		-	3	3,300.00	
9	Duplo Roll Master	pcs	#####	5	24,750.00	3	14,850.00		-	2	9,900.00	
10	Elmers Glue 130G	pcs	55.00	4	220.00	2	110.00		-	2	110.00	
11	Envelope Long	pcs	4.00	200	800.00	50	200.00	50	200.00	50	200.00	50
12	Eraser	pcs	20.00	10	200.00	5	100.00		-	5	100.00	
13	EPSON Ink (Black)	box	#####	10	18,000.00	3	5,400.00	2	3,600.00	3	5,400.00	2
14	EPSON Ink (Colored)	pcs	#####	10	18,500.00	3	5,550.00	2	3,700.00	3	5,550.00	2
15	Folder Long	pcs	7.00	200	1,400.00	100	700.00		-	100	700.00	
16	Folder Short	pcs	6.00	200	1,200.00	50	300.00	50	300.00	50	300.00	50
17	Glade Air Freshener (280ml)	cans	235.00	10	2,350.00	4	940.00	2	470.00	2	470.00	2
18	Isoprophyl Alcohol 70% (500ml)	bts.	95.00	20	1,900.00	5	475.00	5	475.00	5	475.00	5
19	Joy Dishwashing Liquid (250ml)	bts.	95.00	15	1,425.00	4	380.00	4	380.00	4	380.00	3
20	Jumbo Plastic Coated Paper Cl	boxes	30.00	20	600.00	5	150.00	5	150.00	5	150.00	5
21	Kiwi Glass Cleaner with Pump	bts.	185.00	10	1,850.00	3	555.00	3	555.00	3	555.00	1
22	Masking Tape 1/4"	pcs	20.00	10	200.00	3	60.00	3	60.00	3	60.00	1
23	Mouse Pad	pcs	150.00	2	300.00	2	300.00		-		-	
<b>SUB-TOTAL</b>				<b>847</b>	<b>98,270.00</b>	<b>290</b>	<b>39,585.00</b>	<b>146</b>	<b>13,960.00</b>	<b>279</b>	<b>32,590.00</b>	<b>132</b>



## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018 (outside DBM)

Province, City or Municipality: **ASINGAN, PANGASINAN**

Plan Control No. _____					Planned Amount					Page <u>4</u> of <u>4</u> pages		
Department /Office: Treasurer's Office										Date Submitted		
Item No.	Description	Unit	Unit Cost	Quantity	Total Cost	Distribution						
						1st quarter		2nd quarter		3rd quarter		4th
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.
24	Pad Paper	pads	45.00	40	1,800.00	10	450.00	10	450.00	10	450.00	10
25	Paper Fastener Prince Plastic	boxes	32.00	10	320.00	5	160.00		-	5	160.00	
26	Pencil (Mongol 2)	boxes	85.00	4	340.00	2	170.00	1	85.00	1	85.00	
27	Pentel Correction Pen (Fine Tip)	pcs.	120.00	20	2,400.00	5	600.00	5	600.00	5	600.00	5
28	Pilot Hi-Tecpoint V5	boxes	600.00	4	2,400.00	1	600.00	1	600.00	1	600.00	1
29	Pilot Marking Pen	box	385.00	4	1,540.00	2	770.00		-	2	770.00	
30	Pilot Retractable Pen - Black	boxes	480.00	4	1,920.00	1	480.00	1	480.00	1	480.00	1
31	Pilot Retractable Pen - Blue	boxes	480.00	4	1,920.00	1	480.00	1	480.00	1	480.00	1
32	Redstone Water Well Paste (20)	pcs	40.00	2	80.00	1	40.00		-	1	40.00	
33	Scotch Tape 1"	rolls	20.00	16	320.00	4	80.00	4	80.00	4	80.00	4
34	Sign Pen My Gel Black	boxes	780.00	4	3,120.00	1	780.00	1	780.00	1	780.00	1
35	Softee Plus 2 ply Bathroom Tissue	packs	175.00	12	2,100.00	4	700.00	2	350.00	4	700.00	2
36	Staple Wire # 35 (26/6)	boxes	60.00	20	1,200.00	5	300.00	5	300.00	5	300.00	5
37	Steadler Pencil Lead 0.3	tubes	90.00	15	1,350.00	5	450.00	3	270.00	5	450.00	2
38	White Board Eraser	pcs	75.00	2	150.00	1	75.00		-	1	75.00	
39	Wytebord Marker (Black)	box	385.00	1	385.00	1	385.00		-		-	
40	Wytebord Marker (red)	box	385.00	1	385.00	1	385.00		-		-	
	<b>SUB TOTAL</b>			<b>163</b>	<b>21,730.00</b>	<b>50.00</b>	<b>6,905.00</b>	<b>34.00</b>	<b>4,475.00</b>	<b>47.00</b>	<b>6,050.00</b>	<b>32.00</b>
	<b>GRAND TOTAL</b>			<b>1,010</b>	<b>120,000</b>	<b>340</b>	<b>46,490</b>	<b>180</b>	<b>18,435</b>	<b>326</b>	<b>38,640</b>	<b>164</b>

## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018 (CAPITAL OUTLAY)

Province, City or Municipality: ASINGAN, PANGASINAN

Plan Control No. _____				Planned Amount				Page <u>4</u> of <u>4</u> pages						
Department /Office: Treasurer's Office				Regular	Contingency	Total		Date Submitted						
Item No.	Description	Unit Cost	Quantity	Total Cost	Distribution									
					1st quarter		2nd quarter		3rd quarter		4th quarter			
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount		
1	Desktop Computer	50,000.00	1	50,000.00										
TOTAL			1	50,000.00	-	-	-	-	-	-	-	-	-	-

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:  
  
**ENGR. BENJAMIN GINES**  
OIC-Municipal Engineer

h quarter
<b>Amount</b>
-
2,500.00
-
250.00
-
-
-
-
-
-
200.00
-
3,600.00
3,700.00
-
300.00
470.00
475.00
285.00
150.00
185.00
20.00
-
<b>12,135.00</b>

h quarter
<b>Amount</b>
450.00
-
-
600.00
600.00
-
480.00
480.00
-
80.00
780.00
350.00
300.00
180.00
-
-
-
<b>4,300.00</b>
<b>16,435</b>

## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018

Province, City or Municipality: ASINGAN, PANGASINAN

Plan Control No. _____					Planned Amount				Page <u>4</u> of <u>4</u> pages				
Department /Office: Local Civil Registrar's Office									Date Submitted				
Item No.	PARTICULARS	Unit	Unit Cost	Quantity	Total Cost	Distribution							
						1st quarter		2nd quarter		3rd quarter		4th quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	MF 102 Birth		305.00	25 pads	7,625.00	15	4,575.00		-	10	3,050.00		-
2	MF 103 Death		305.00	8 pads	2,440.00	4	1,220.00		-	4	1,220.00		-
3	MF 103A Foethal		305.00	1 pad	305.00	1	305.00		-		-		-
4	MF 97 Marriage		305.00	8 pads	2,440.00	4	1,220.00		-	4	1,220.00		-
5	MF 90 Application/Marriage		245.00	10 pads	2,450.00	5	1,225.00		-	5	1,225.00		-
6	Register of Book		490.00	1 book	490.00	1	490.00		-		-		-
7	Register of Marriage		490.00	1 book	490.00	1	490.00		-		-		-
8	Correction pen uni metal tip		31.20	6 pcs	187.20	3	93.60		-	3	93.60		-
9	Pentel pen black		32.95	2 pcs	70.00	1	32.95		-	1	32.95		-
10	Stamp pad art line with permanent ink		239.00	1 pc	239.00	1	239.00		-		-		-
11	Computer spare parts				5,000.00		-		-		-		-
12	Book paper short subs 20		121.30	40 reams	4,852.00	20	2,426.00		-	20	2,426.00		-
13	Book paper long subs 20		141.00	10 reams	1,410.00	5	705.00		-	5	705.00		-
14	Carbon paper long black		650.00	6 box	3,900.00	3	1,950.00		-	3	1,950.00		-
15	Paper fastener plastic		57.09	3 box	171.27	2	114.18		-	1	57.09		-
16	Paper clip plastic big		23.00	3 box	69.00	2	46.00		-	1	23.00		-
17	Redstone paste big		33.00	4 pcs	132.00	2	66.00		-	2	66.00		-
18	Mouse		150.00	2 pcs	300.00	1	150.00		-	1	150.00		-
19	Keyboard		200.00	2 pcs	400.00	1	200.00		-	1	200.00		-
20	Staple wirre #35 (max)		35.00	4 box	140.00	2	70.00		-	2	70.00		-
21	Glass cleaner with pump lemon		180.00	6 bot	1,080.00	3	540.00		-	3	540.00		-
22	Folder long 14pts		5.00	50 pcs	250.00	25	125.00		-	25	125.00		-
23	Folder short 14pts		4.50	50 pcs	225.00	25	112.50		-	25	112.50		-
<b>SUB-TOTAL</b>				<b>0</b>	<b>34,665.47</b>	<b>127.00</b>	<b>16,395.23</b>	<b>-</b>	<b>-</b>	<b>116.00</b>	<b>13,266.14</b>	<b>-</b>	<b>-</b>

## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018

Province, City or Municipality: **ASINGAN, PANGASINAN**

Plan Control No. _____					Planned Amount				Page <u>4</u> of <u>4</u> pages				
Department /Office: Local Civil Registrar's Office									Date Submitted				
Item No.	Description	Unit	Unit Cost	Quantity	Total Cost	Distribution							
						1st quarter		2nd quarter		3rd quarter		4th quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
24	Pencil mongol #1		72.00	2 box	144.00	1	72.00		-	1	72.00		-
25	Business envelope (long) white		380.00	2 box	760.00	1	380.00		-	1	380.00		-
26	Energizer battery AA 1.5 v4's		199.00	1 pck	199.00	1	199.00		-		-		-
27	Wall clock		500.00	1	500.00	1	500.00		-		-		-
28	Typewriter ribbon		40.00	8 rolls	320.00	4	160.00		-	4	160.00		-
29	Steadler eraser		28.00	4 pcs	112.00	2	56.00		-	2	56.00		-
30	Table sign/Fiber glass			1	2,000.00	1	-		-		-		-
31	Continous ink		2000.00		2,000.00		-		-		-		-
<b>SUB TOTAL</b>					<b>6,035.00</b>	<b>11.00</b>	<b>1,367.00</b>	-	-	<b>8.00</b>	<b>668.00</b>	-	-
<b>GRAND TOTAL</b>					<b>40,700.47</b>	<b>138.00</b>	<b>17,762.23</b>	-	-	<b>124.00</b>	<b>13,934.14</b>	-	-

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:

  
**SALUD D. PANIDA**  
 Municipal Civil Registrar

## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018 (outside DBM)

Province, City or Municipality: ASINGAN, PANGASINAN

Plan Control No. _____					Planned Amount				Page <u>4</u> of <u>4</u> pages				
Department /Office: Accounting Office									Date Submitted				
Item No.	PARTICULARS	Unit	Unit Cost	Quantity	Total Cost	Distribution							
						1st quarter		2nd quarter		3rd quarter		4th quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Sign Pen Energel Black	boxes	780.00	4	3,120.00								
2	Alcohol 70% Solution	bottles	95.00	20	1,900.00								
3	Coffee Creamer 450mg.	pack	135.00	36	4,860.00								
4	Nescafe 100g Classic	pack	105.00	36	3,780.00								
5	Sugar	kilos	50.00	25	1,250.00								
6	Kiwi Glass Cleaner 500ml.	bottles	185.00	10	1,850.00								
7	Plastic Bag	pack	150.00	20	3,000.00								
8	Mop Tornado	pc.	1,000.00	1	1,000.00								
9	Correction Tape	pcs.	30.00	20	600.00								
10	Epson T1100 Black 73HN	pcs.	800.00	24	19,200.00								
11	Epson T1100 Cyan 103	pcs.	800.00	10	8,000.00								
12	Epson T1100 Yellow 103	pcs.	800.00	10	8,000.00								
13	Epson T1100 Magenta 103	pcs.	800.00	10	8,000.00								
14	Advance Bookpaper Letter size	ream	250.00	40	10,000.00								
15	Advance Bookpaper Legal size	ream	260.00	40	10,400.00								
16	Staple wire #35	boxes	80.00	10	800.00								
17	Color Aide legal size Blue	ream	250.00	20	5,000.00								
18	Color Aide legal size Pink	ream	250.00	20	5,000.00								
19	Color Aide legal size Yellow	ream	250.00	3	750.00								
20	Expanded folder Short	pcs.	20.00	30	600.00								
21	File Folder Short	box	600.00	1	600.00								
22	Double Clips 1 1/4" Wide	box	50.00	5	250.00								
23	Double Clips 2" Wide	box	60.00	5	300.00								
<b>SUB-TOTAL</b>					<b>400</b>	<b>98,260.00</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>0</b>









## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018 (CAPITAL OUTLAY)

Province, City or Municipality: **ASINGAN, PANGASINAN**

Plan Control No. _____ Department /Office: <b>Accounting Office</b>				Planned Amount				Page <u>4</u> of <u>4</u> pages				
				Regular	Contingency	Total		Date Submitted				
Item No.	Description	Unit Cost	Quantity	Total Cost	Distribution							
					1st quarter		2nd quarter		3rd quarter		4th quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	SET COMPUTER	47,000.00	1	47,000.00								
2	UPS	2,000.00	2	4,000.00								
3	Hard Drive External 500GB	3,500.00	3	10,500.00								
4	Laptop	25,000.00	1	25,000.00								
5	Steel filling Cabinet 3 layer	7,500.00	1	7,500.00								
6	Printer continous ink	5,500.00	2	11,000.00								
7	Printer for Payroll	30,000.00	1	30,000.00								
8												
	TOTAL		11	135,000.00	-	-	-	-	-	-	-	-

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:

*MV Tinte*  
**MARJORIE V. TINTE**  
Municipal Accountant

## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018

Province, City or Municipality: ASINGAN, PANGASINAN

Plan Control No. _____					Planned Amount				Page <u>4</u> of <u>4</u> pages				
Department /Office: Budget' Office									Date Submitted				
Item No.	PARTICULARS	Unit	Unit Cost	Quantity	Total Cost	Distribution							
						1st quarter		2nd quarter		3rd quarter		4th quarter	
							Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Alcohol 68-70% ethyl, 500ml		47.82	20	956.40	23.91	1,143.38		-	478.2	22,867.52		-
2	Calculator , desktop, compact , electronic, LCD display, 12 digits, two way power source		135.20	1	135.20	1	135.20		-		-		-
3	Correction Tape		31.20	4	124.80	4	124.80		-		-		-
4	Flash Drive , USB 16 GB		194.48	1	194.48	1	194.48		-		-		-
5	Folder Tagboard Legal size, 100pc/pack		200.37	1	200.37	1	200.37		-		-		-
6	H.P. Ink #21		650.00	15	9,750.00	10	6,500.00		-	5	3,250.00		-
7	H.P. Ink #22		751.92	6	4,511.52	6	4,511.52		-		-		-
8	Paper, Multicopy, A4, 80 gsm, subs. 24		121.30	5	606.50	5	606.50		-		-		-
9	Paper, Multicopy, Legal, 80 gsm, subs. 24		141.00	10	1,410.00	5	705.00		-	5	705.00		-
10	Record Book 300 pages		60.32	3	180.96	3	180.96		-		-		-
11	Sign pen Black, 0.5 mm		38.10	24	914.40	12	457.20		-	12	457.20		-
12	Toilet Tissue, 12 rolls/pack		67.60	12	811.20	33.8	2,284.88		-	405.6	27,418.56		-
13	Advance Bookpaper Long (subs. 20)		260.00	12	3,120.00	5	1,300.00		-	7	1,820.00		-
14	Advance Bookpaper Short (subs. 20)		250.00	8	2,000.00	3	750.00		-	5	1,250.00		-
15	Advance Yellow Paper (pad)		55.00	4	220.00	4	220.00		-		-		-
16	Amby Pur Spray (lemon)		250.00	1	250.00	1	250.00		-		-		-
17	Baygon Mosquito Spray 500 ml. Water Based		385.00	1	385.00	1	385.00		-		-		-
18	Brown Envelope Long		5.00	50	250.00	2.5	12.50		-	125	625.00		-
19	Coffeemate (Creamer) 450G/500G		135.00	12	1,620.00	8	1,080.00		-	4	540.00		-
20	Columnar Notebook 12 columns		60.00	6	360.00	3	180.00		-	3	180.00		-
21	Columnar Notebook 16 columns (Valiant)		75.00	4	300.00	4	300.00		-		-		-
22	Columnar Notebook 4 columns (Valiant)		45.00	20	900.00	22.5	1,012.50		-	450	20,250.00		-
23	Columnar Pad 14 columns		49.00	1	49.00	1	49.00		-		-		-
<b>SUB-TOTAL</b>				<b>221</b>	<b>29,249.83</b>	<b>160.71</b>	<b>22,583.29</b>	<b>0</b>	<b>-</b>	<b>1499.8</b>	<b>79,363.28</b>	<b>0</b>	<b>-</b>

## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018

Province, City or Municipality: **ASINGAN, PANGASINAN**

Plan Control No. _____					Planned Amount				Page <u>4</u> of <u>4</u> pages				
Department /Office: Budget' Office									Date Submitted				
Item No.	Description	Unit	Unit Cost	Quantity	Total Cost	Distribution							
						1st quarter		2nd quarter		3rd quarter		4th quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
24	Correction Pen UNI Metal Tip		135.00	4	540.00	4	540.00		-		-		-
25	Daily Time Record 50's		20.00	2	40.00	1	20.00		-	1	20.00		-
26	Doormat Rubber Ordinary		150.00	1	150.00	1	150.00		-		-		-
27	Downy (2 liter)		495.00	5	2,475.00	4	1,980.00		-	1	495.00		-
28	Elmer's Glue 130grams		55.00	4	220.00	4	220.00		-		-		-
29	Energizer Battery "AA"		60.00	4	240.00	30	1,800.00		-	120	7,200.00		-
30	File Folder long 14pts (pcs)		7.00	100	700.00	100	700.00		-		-		-
31	HBW Highlighter		30.00	4	120.00	4	120.00		-		-		-
32	HP Laserjet Toner 17A Black		4,000.00	5	20,000.00	3	12,000.00		-	2	8,000.00		-
33	Joy Diswashing liquid 250 ml		95.00	14	1,330.00	10	950.00		-	4	380.00		-
34	Kiwi Glass Cleaner 500 ml with pump		185.00	6	1,110.00	4	740.00		-	2	370.00		-
35	Mongol Pencil No. 2/box		85.00	2	170.00	1	85.00		-	1	85.00		-
36	Mouse Pad		50.00	1	50.00	1	50.00		-		-		-
37	Nescafe 3 in 1 36pcs./pack classic		239.00	1	239.00	1	239.00		-		-		-
38	Nescafe Coffee Decaf 80G		135.00	10	1,350.00	8	1,080.00		-	2	270.00		-
39	Pilot Broad Pentel Pen black		55.00	3	165.00	2	110.00		-	1	55.00		-
40	Pilot Pentel Pen black fine point		55.00	3	165.00	2	110.00		-	1	55.00		-
41	Pilot Retractable Ballpen (Black) box		660.00	2	1,320.00	330	217,800.00		-	660	435,600.00		-
42	Scotch Brite Sponge		20.00	2	40.00	10	200.00		-	20	400.00		-
43	Scotch Tape ( 1" ) rolls		30.00	6	180.00	15	450.00		-	90	2,700.00		-
44	Staedler Eraser Big		30.00	3	90.00	3	90.00		-		-		-
45	Sugar (white)		75.00	10	750.00	8	600.00		-	2	150.00		-
46	Surf Powder (1.6kls)		240.00	8	1,920.00	6	1,440.00		-	2	480.00		-
	<b>SUB TOTAL</b>			<b>200</b>	<b>33,364.00</b>	<b>552</b>	<b>241,474.00</b>	<b>-</b>	<b>-</b>	<b>909</b>	<b>456,260</b>	<b>-</b>	<b>-</b>


## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018

Province, City or Municipality: **ASINGAN, PANGASINAN**

Plan Control No. _____					Planned Amount				Page <u>4</u> of <u>4</u> pages				
Department /Office: Budget' Office									Date Submitted				
Item No.	Description	Unit	Unit Cost	Quantity	Total Cost	Distribution							
						1st quarter		2nd quarter		3rd quarter		4th quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
47	USB Keyboard		1,000.00	1	1,000.00	1	1,000.00		-		-		-
48	USB Mouse		500.00	1	500.00	1	500.00		-		-		-
49	Walis Tambo		150.00	1	150.00	1	150.00		-	0	-		-
50	Zonrox (gal)		168.00	4	672.00	3	504.00		-	1	168.00		-
<b>SUB TOTAL</b>					2,322.00								
<b>GRAND TOTAL</b>					64,935.83								

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:

  
**EMELY S. BADUA**  
 Municipal Budget Officer

## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018

Province, City or Municipality: ASINGAN, PANGASINAN

Plan Control No. _____					Planned Amount				Page <u>4</u> of <u>4</u> pages				
Department /Office: Assessor's Office									Date Submitted				
Item No.	PARTICULARS	Unit	Unit Cost	Quantity	Total Cost	Distribution							
						1st quarter		2nd quarter		3rd quarter		4th quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Tape transparent		26.52	6	159.12	3	79.56			3	79.56		
2	Paper Multipurpose legal subs 20		47.82	12	573.84	6	286.92			6	286.92		
3	external hard drive 1tb		2,818.40	1	2818.40	5	14,092.00			5	14,092.00		
4	folder legal size		200.37	1	200.37	1	200.37				-		
5	Folder clear plastic l type		203.84	1	203.84	1	203.84				-		
6	Sign pen black		38.10	25	952.50	12	457.20			12	457.20		
7	Paper fastener		57.09	1	57.09	5	285.45			5	285.45		
8	Inkrite Ink Refill (C)		110.00	10	1,100.00	5	550.00			5	550.00		
9	Inkrite Ink Refill (M)		110.00	10	1,100.00	5	550.00			5	550.00		
10	Elmers Multi-Purpose Glue 130 grms.		20.00	6	120.00	4	80.00			2	40.00		
11	Restone's Water Well Paste		40.00	1	40.00	1	40.00				-		
12	Blade for Cutter		50.00	5	250.00	1	50.00			4	200.00		
13	Sugar		80.00	30	2,400.00	15	1,200.00			15	1,200.00		
14	Domex Thick Home Cleaner (Lemon Fresh 1 Liter)		220.00	3	660.00	3	660.00				-		
15	Baygon Mosquito Killer (600 ml.)		160.00	4	640.00	2	320.00			2	320.00		
16	Joy Dishwashing Liquid (Lemon 250 ml.)		70.00	29	2,030.00	10	700.00			19	1,330.00		
17	Kiwi Kleen Glass Cleaner (Superactive 500 ml.)		120.00	14	1,680.00	7	840.00			7	840.00		
18	Kiwi Kleen 3-in-1 Floor Cleaner (Sparkling Citrus 500 ml.)		110.00	12	1,320.00	6	660.00			6	660.00		
19	Ariel Oxy Bleach 30 grms.		10.00	25	250.00	12	120.00			13	130.00		
20	Bath Soap		30.00	6	180.00	3	90.00			3	90.00		
21	Book Paper (Short)		235.00	30	7,050.00	10	2,350.00			20	4,700.00		
22	Book Paper (Long)		275.00	30	8,250.00	10	2,750.00			20	5,500.00		
23	Trash Can		200.00	2	400.00	2	400.00				-		
<b>SUB-TOTAL</b>				<b>264</b>	<b>32,435.16</b>	<b>129</b>	<b>26,965.34</b>			<b>152</b>	<b>31,311.13</b>		


## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018

Province, City or Municipality: **ASINGAN, PANGASINAN**

Plan Control No. _____					Planned Amount				Page <u>4</u> of <u>4</u> pages				
Department /Office: Assessor's Office									Date Submitted				
Item No.	Description	Unit	Unit Cost	Quantity	Total Cost	Distribution							
						1st quarter		2nd quarter		3rd quarter		4th quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
24	Coupon Bond (yellow)		180.00	30	5,400.00	15	2,700.00			15	2,700.00		
25	Coupon bond (pink)		180.00	30	5,400.00	15	2,700.00			15	2,700.00		
26	Coupon bond (blue)		180.00	30	5,400.00	15	2,700.00			15	2,700.00		
27	Stamp pad ink		70.00	2	140.00	1	70.00			1	70.00		
28	Coffemate (500 gms)		110.00	30	3,300.00	15	1,650.00			15	1,650.00		
29	Energizer battery (AA)		40.00	12	480.00	6	240.00			6	240.00		
30	Pilot BP-S Ball Point Pen (Black)		30.00	21	630.00	10	300.00			11	330.00		
31	Air Freshner		200.00	4	800.00	2	400.00			2	400.00		
32	Nescafe decaf (200 gms)		110.00	30	3,300.00	15	1,650.00			15	1,650.00		
33	Paper Fastener Plastic Box		120.00	3	360.00	2	240.00			1	120.00		
34	Binder Clip Small Box		96.00	1	96.00	1	96.00				-		
35	Alcohol 70% Solution		70.00	20	1,400.00	10	700.00			10	700.00		
<b>SUB TOTAL</b>				<b>213</b>	<b>26,706.00</b>	<b>107.00</b>	<b>13,446.00</b>	-	-	<b>106.00</b>	<b>13,260.00</b>	-	-
<b>GRAND TOTAL</b>				<b>477</b>	<b>59,141</b>	<b>236</b>	<b>40,411</b>	-	-	<b>258</b>	<b>44,571</b>	-	-

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:

  
**EDNA C. PADAYAO**  
 Municipal Assessor



## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018

Province, City or Municipality: ASINGAN, PANGASINAN

Plan Control No. _____					Planned Amount				Page <u>4</u> of <u>4</u> pages				
Department /Office: <b>MSWDO</b>									Date Submitted				
Item No.	PARTICULARS	Unit	Unit Cost	Quantity	Total Cost	Distribution							
						1st quarter		2nd quarter		3rd quarter		4th quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Advance Bond paper S20 short		240.00	44 reams	10,560.00	22	5280.00			22	5280.00		
2	Advance Bond paper S20 long		250.00	60 reams	15,000.00	30	7500.00			30	7500.00		
3	Paper Binder # 1		6.50	50 pcs.	325.00	30	195.00			20	130.00		
4	Paste (big)		50.00	4 pcs.	200.00	2	100.00			2	100.00		
5	Toilet Bowl Cleaner		250.00	5bottles	1,250.00	2	500.00			3	750.00		
6	Alcohol 70% (500ml)		47.82	8 bottles	382.56	4	191.28			4	191.28		
7	Kiwi Glass Cleaner with Pump (500ml)		185.00	6 bottles	1,110.00	3	555.00			3	555.00		
8	Joy Diswashing Liquid with ANTIBAC (250ml)		115.00	5 bottles	575.00	2	230.00			3	345.00		
9	Downy 900ml/1000ml		250.00	10 bottles	2,500.00	5	1250.00			5	1250.00		
10	Carbon Paper long (black permafilm)		750.00	4 boxes	3,000.00	2	1500.00			2	1500.00		
11	Staple Wire #35		18.92	8 boxes	151.36	4	75.68			4	75.68		
12	Type Writer ribbon		37.00	10 pcs.	370.00	5	185.00			5	185.00		
13	Folder Long		7.00	200 pcs	1,400.00	100	700.00			100	700.00		
14	Pencil (monggol)		85.00	2 boxes	170.00	1	85.00			1	85.00		
15	Ball pen (pilot)		35.00	20 pcs.	700.00	10	350.00			10	350.00		
16	Sign Pen , blank, 0.5mm		38.10	20 pcs.	762.00	10	381.00			10	381.00		
17	Trash Bag 40" x 40"		139.88	20 packs	2,797.60	10	1398.80			10	1398.80		
18	DTR		20.00	10 pads	200.00	5	100.00			5	100.00		
19	RER Form		50.00	5 pads	250.00	3	150.00			2	100.00		
20	Business Envelope white		310.00	1 box	310.00	1	310.00				0.00		
21	Computer Ink Canon#810		975.00	4 pcs.	3,900.00	2	1950.00			2	1950.00		
22	Computer Ink Canon#811		1,275.00	4 pcs	5,100.00	2	2550.00			2	2550.00		
23	Brown Envelope (Long)		5.00	100pcs.	500.00	50	250.00			50	250.00		
<b>SUB-TOTAL</b>				<b>0</b>	<b>51,513.52</b>	<b>305</b>	<b>25,786.76</b>	<b>0</b>	<b>-</b>	<b>295</b>	<b>25,726.76</b>	<b>0</b>	<b>-</b>

## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018

Province, City or Municipality: **ASINGAN, PANGASINAN**

Plan Control No. _____					Planned Amount				Page <u>4</u> of <u>4</u> pages				
Department /Office: <b>MSWDO</b>									Date Submitted				
Item No.	Description	Unit	Unit Cost	Quantity	Total Cost	Distribution							
						1st quarter		2nd quarter		3rd quarter		4th quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
24	Brown Envelope (Short)		4.00	50pcs.	200.00	25	100.00			25	100.00		
25	Battery AA (Energizer)		60.00	10 pcs.	600.00	5	300.00			5	300.00		
26	detergent Powder (surf) 1kg/pack		125.00	4 kls.	500.00	2	250.00			2	250.00		
27	Table/Facial Tissue (Klenex) 3 ply		200.00	6 boxes	1,200.00	3	600.00			3	600.00		
28	Epson Computer ink (T6641(Blk), T6642(Cyan) T6643, (Magenta), T6644(yellow))		254.80	20 pcs	5,096.00	10	2548.00			10	2548.00		
29	toilet tissue 12 rolls/pack		67.60	6 packs	405.60	3	202.80			3	202.80		
30	Stapler with stapler remover		150.00	5pcs.	750.00	5	750.00			0	0.00		
31	Spoon		120.00	2 dozen	240.00	2	240.00			0	0.00		
32	Fork		120.00	2 dozen	240.00	2	240.00			0	0.00		
33	Plates (big) Breakable		480.00	1 dozen	480.00	1	480.00			0	0.00		
34	Nescafe 3 in 1 (sachet)		239.00	10 packs	2,390.00	5	1195.00			5	1195.00		
35	Uni Correction pen (rolling ball metal tip)		135.00	15pcs.	2,025.00	10	1350.00			5	675.00		
36	Conference Table Cloth (Rectangle)- 8 sitters		750.00	4 pcs.	3,000.00	4	3000.00			0	0.00		
37	Conference Table Cover (Plastic)-Thick		50.00	10 yards	500.00	10	500.00			0	0.00		
38	Floor Rugs (cloth)		20.00	20 pcs.	400.00	10	200.00			10	200.00		
39	Albatros (lemon) 100g		55.00	7pcs.	385.00	4	220.00			3	165.00		
40	Air freshner Glade 320ml		245.00	4 pcs.	980.00	2	490.00			2	490.00		
41	Mophead 100% rayon 400 grams		98.80	4 pcs.	395.20	2	197.60			2	197.60		
42	Flowering Pots Plastic (Big)		50.00	10 pcs.	500.00	10	500.00			0	0.00		
43	Cleaning Cloth(Rugs)		10.00	10pcs.	100.00	5	50.00			5	50.00		
44	Scotch Tape transparent(size-2") 48 mm		26.52	5 pcs.	132.60	3	79.56			2	53.04		
45	Liquid Hand Soap (Antibacterial) 500 ml		150.00	4 bottles	600.00	2	300.00			2	300.00		
46	Doble Sided Tape (size-1")		55.00	6 pcs.	330.00	3	165.00			3	165.00		
<b>SUB TOTAL</b>				-	<b>21,449.40</b>	<b>483</b>	<b>13,957.96</b>	-	-	<b>432</b>	<b>7,491</b>	-	-

## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018

Province, City or Municipality: **ASINGAN, PANGASINAN**

Plan Control No. _____					Planned Amount				Page <u>4</u> of <u>4</u> pages				
Department /Office: <b>MSWDO</b>									Date Submitted				
Item No.	Description	Unit	Unit Cost	Quantity	Total Cost	Distribution							
						1st quarter		2nd quarter		3rd quarter		4th quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
47	Paper Fastener (Plastic)		35.00	6 boxes	210.00	3	105.00			3	105.00		
48	Paper Clip Big (plastic)		35.00	4 boxes	140.00	2	70.00			2	70.00		
49	Paper Clip Small (plastic)		20.00	4 boxes	80.00	2	40.00			2	40.00		
50	Feather Duster		100.00	3 pcs.	300.00	3	300.00			0	0.00		
51	Advance Yellow Pad Paper		55.00	6 pads	330.00	3	165.00			3	165.00		
52	Chalk White & colored		85.00	1 box	85.00	1	85.00			0	0.00		
53	Folder, pressboard, plain legal 100 pc./box		746.72	1 box	746.72	1	746.72				0.00		
54	Micro Fiber Cloth		50.00	6 pcs.	300.00	3	150.00			3	150.00		
55	Walis Ting-Ting		20.00	4 pcs.	80.00	2	40.00			2	40.00		
56	Walis Tambo		150.00	6 pcs.	900.00	3	450.00			3	450.00		
57	Pail Plastic Orocan 12/Liters		160.00	2 pcs.	320.00	2	320.00			0	0.00		
58	Dustpan Plastic Med.		75.00	3 pcs.	225.00	3	225.00			0	0.00		
59	Scotch Brite Sponge		20.00	6 pcs.	120.00	3	60.00			3	60.00		
60	Scotch Brite Scrub		65.00	4 pcs.	260.00	2	130.00			2	130.00		
61	calculator		328.64	2 pcs.	657.28	2	657.28				0.00		
62	Stamp pad		50.00	4 pcs.	200.00	2	100.00			2	100.00		
63	Hard drive external 1 TB		2,818.40	2 pc	5636.8	2	5636.80				0.00		
64	Note pad (3"x3"		40.54	30 pcs	1216.2	15	608.10			15	608.10		
	<b>SUB TOTAL</b>			-	<b>11,807.00</b>	<b>39</b>	<b>9,280.80</b>	-	-	<b>25</b>	<b>1,310.00</b>	-	-
	<b>GRAND TOTAL</b>			-	<b>84,769.92</b>	<b>827</b>	<b>49,025.52</b>	-	-	<b>752</b>	<b>34,528.20</b>	-	-

## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018 (CAPITAL OUTLAY)

Province, City or Municipality: **ASINGAN, PANGASINAN**

Plan Control No. _____					Planned Amount				Page <u>4</u> of <u>4</u> pages				
Department /Office: <b>MSWDO</b>									Date Submitted				
Item No.	Description	Unit	Unit Cost	Quantity	Total Cost	Distribution							
						1st quarter		2nd quarter		3rd quarter		4th quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Loptop			1 unit						1			
2	Desk top computer			1 unit						1			
3	Aircon			1 unit						1			
4													
5													
6													
7													
8													
9													
10													
11													
12													
13													
14													
15													
16													
17													
18													
19													
20													
21													
22													
23													
<b>SUB TOTAL</b>					-	100,000.00	-	-	-	-	3	-	-

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:

  
TERESA O. MAMALIO, RSW  
MSWDO

## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018

Province, City or Municipality: ASINGAN, PANGASINAN

Plan Control No. _____					Planned Amount				Page <u>4</u> of <u>4</u> pages				
Department /Office: <b>MPDO</b>									Date Submitted				
Item No.	PARTICULARS	Unit	Unit Cost	Quantity	Total Cost	Distribution							
						1st quarter		2nd quarter		3rd quarter		4th quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Cutter, heavy duty L500	23.45	2	pcs	46.9	1	23.45		-	1	23.45		
2	Dust pan, plastic	37.15	1	pcs	37.15	1	37.15		-				
3	Glue, all purpose, 200 grams	49	2	jar	98	1	49		-	1	49		
4	Alcohol, 67-78% ethyl, 500 ml.	47.82	8	bottles	382.56	2	95.64	2	95.64	2	95.64	2	95.64
5	Folder, tagboard, legal size, 100 pc/pack (ordinary filing folder)	200.37	3	Pack	601.11	3	840.3		-				
6	HP Ink #678 - black	358.8	8	pcs	2,870.40	2	717.6	2	717.6	2	717.6	2	717.6
7	HP Ink #678 – tricolor	360.88	8	pcs	2,887.04	2	721.76	2	721.76	2	721.76	2	721.76
8	Toilet tissue, 12 rolls/pack	67.6	12	packs	811.12	3	202.8	3	202.8	3	202.8	3	202.8
9	Staple wire, standard, #35,5000s/box	18.92	6	boxes	113.52	2	37.84	1	18.92	2	37.84	1	18.92
10	Paper Clip, gem type, 33mm, 100s.box	13.85	6	boxes	83.1	2	27.7	1	13.85	2	27.7	1	13.85
11	Advanced Book paper long (S-20)	250	5	reams	1,250.00	3	750	2	500				
12	Advanced Book paper long (S-20)	260	5	reams	1,300.00	3	780	2	520				
13	Ambi Pur	330	2	bottles	660	2	470	1					
14	Baygon Spray (big)	235	1	bottles	235	1	285		-				
15	Brown Envelope (long)	4	50	pcs	200	25	80	25	40				
16	Brown Envelope (short)	3	50	pcs	150	25	75	25	30				
17	Coffee mate creamer (450 grams)	135	3	packs	405	2	270	1	135				
18	Correction pen (UNI) rolling ball metal tip	135	2	pcs	270	1	135	1	135				
19	Folder (short)	6	50	pcs	300	25	150	25	150				
20	Folder (long)	7	50	pcs	350	50	175	25	175				
21	Glade Car Gel Freshener 280ml.	235	3	cans	705	2	470	1	235				
22	Joy Dishwashing Liquid (250 ml)	95	3	bottles	285	2	190	1	95				
<b>SUB-TOTAL</b>				<b>0</b>	<b>14,040.90</b>	<b>160</b>	<b>6,583.24</b>	<b>120</b>	<b>3,785.57</b>	<b>15</b>	<b>1,875.79</b>	<b>11</b>	<b>1,770.57</b>


## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018

Province, City or Municipality: **ASINGAN, PANGASINAN**

Plan Control No. _____					Planned Amount				Page <u>4</u> of <u>4</u> pages				
Department /Office: <b>MPDO</b>									Date Submitted				
Item No.	Description	Unit	Unit Cost	Quantity	Total Cost	Distribution							
						1st quarter		2nd quarter		3rd quarter		4th quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
23	Kiwi Glass Cleaner w/ Pump (500ml)	185	3	bottles	555	2	370	1	185				
24	Masking Tape 1"	20	2	rolls	40	1	20	1	20				
25	Mighty Bond	80	2	pcs	160	1	80	1	80				
26	Nescafe Coffee 100 grams/pack	105	3	packs	315	2	210	1	105				
27	Paper Fastener Plastic (Prince)	35	3	boxes	105	2	70	1	35				
28	Pencil (Mongol # 2)	85	1	boxes	85	1	85		-				
29	Toner (for photocopying machine)	8,040.00	10	pcs	80,400.00	4	32,160.00	1	8,040.00	4	32,160.00		8,040.00
30	Pilot Pentel Pen (black)	55	2	pcs	110	2	110		-				
31	Pilot Pentel Pen (blue)	55	2	pcs	110	2	110		-				
32	Pilot Pentel Pen (red)	55	1	pcs	55	2	110		-				
33	Pilot Retractable Ballpen - black	420	2	boxes	840	1	420		-				
34	Scissor (Maped)	120	2	pcs	240	2	240		-				
35	Sign pen (Energel) 0.5mm/0.7mm	780	2	boxes	1,560.00	1	780		-				
36	Stabilo Highlighter (yellow)	45	2	pcs	90	1	45		-				
37	Stabilo Highlighter (pink)	45	4	pcs	180	1	45		-				
38	Stabilo Highlighter (blue)	45	4	pcs	180	1	45	1	45				
39	Stapler wire remover	35	2	pcs	70	2	70		-				
40	Stapler (Heavy Duty)	330	2	pcs	660	2	660		-				
41	Sugar (1 kilo)	75	6	packs	450	2	150	1	75				
42	Surf powder (2 kls)	250	2	packs	500	1	250		-				
43	USB Flash drive <b>3.0</b> (Kingstone 16 gb)	600	3	pcs	1,800.00	3	1,800.00		-				
44	Zonrox (3875 ml)	165	1	gal.	165	1	165		-				
45	Walis Tambo	150	1	pc	150	1	150		-				
<b>SUB TOTAL</b>				-	<b>88,820.00</b>	<b>200</b>	<b>38,145.00</b>	<b>8</b>	<b>8,585.00</b>	<b>19</b>	<b>32,160</b>	-	<b>8,040.00</b>
<b>Grand Total</b>					<b>102860.90</b>		<b>44728.24</b>		<b>12370.57</b>		<b>34035.79</b>		<b>9810.57</b>

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:



**ENGR. EMETERIO E. LAROYA**  
MPDC



## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018

Province, City or Municipality: ASINGAN, PANGASINAN

Plan Control No. _____					Planned Amount				Page <u>4</u> of <u>4</u> pages				
Department /Office: Sangguniang Bayan									Date Submitted				
Item No.	PARTICULARS	Unit	Unit Cost	Quantity	Total Cost	Distribution							
						1st quarter		2nd quarter		3rd quarter		4th quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Bond Paper Legal Size Subs. 20		150.00	190 reams	28,500.00		6000.00		7500.00		7500.00		7500.00
2	Bond Paper Letter short Subs. 20		130.00	40 reams	5,200.00		1300.00		1300.00		1300.00		1300.00
3	Batteries AA		24.00	60 pcs.	1440.00		360.00		360.00		360.00		360.00
4	Batteries AAA		24.00	22 pcs.	528.00		288.00				240.00		
5	Data Folder with finger ring 3x9x15		80.00	80 pcs.	6400.00		1600.00		1600.00		1600.00		1600.00
6	White Board Eraser		16.00	1 pc.	16.00						16.00		
7	File Folder long, 14 pts.		7.00	300 pcs.	2100.00		700.00		700.00				700.00
8	Water well paste		50.00	20 pcs.	1000.00		250.00		250.00		250.00		250.00
9	Plastic paper clip jumbo		35.00	24 pcs.	840.00		210.00		210.00		210.00		210.00
10	Ballpen		8.00	200 pcs.	1600.00		400.00		400.00		400.00		400.00
11	Sign Pen		50.00	200 pcs.	10000.00		2500.00		2500.00		2500.00		2500.00
12	Marking Pen, whiteboard		15.00	30 pcs.	450.00		105.00		120.00		120.00		105.00
13	Permanent Marking Pen		15.00	8 pcs.	120.00		30.00		30.00		30.00		30.00
14	Magic Touch Correction Fluid		24.00	45 pcs.	1080.00		240.00		288.00		312.00		240.00
15	Computer Ink black 680		465.00	18 pcs.	8370.00		1860.00		1860.00		2325.00		2325.00
16	Computer Ink colored 680		465.00	8 pcs.	3720.00		930.00		930.00		930.00		930.00
17	Computer Ink #678 Black		400.00	36 pcs.	14400.00		3600.00		3600.00		3600.00		3600.00
18	Computer Ink #678 Colored		400.00	12 pcs.	4800.00		1200.00		1200.00		1200.00		1200.00
19	Ink T6641 black		280.00	24 bottles	6720.00		1680.00		1680.00		1680.00		1680.00
20	Ink T6642 Cyan		280.00	10 bottles	2800.00		840.00		560.00		840.00		560.00
21	In T6643 Magenta		280.00	10 bottles	2800.00		840.00		560.00		840.00		560.00
22	Ink T6644 Yellow		280.00	10 bottles	2800.00		840.00		560.00		840.00		560.00
23	Airphone		125.00	5 pcs.	625.00						625.00		
<b>SUB-TOTAL</b>				<b>0</b>	<b>#####</b>	<b>0</b>	<b>25,773.00</b>	<b>0</b>	<b>26,208.00</b>	<b>0</b>	<b>27,718.00</b>	<b>0</b>	<b>26,610.00</b>

## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018

Province, City or Municipality: **ASINGAN, PANGASINAN**

Plan Control No. _____					Planned Amount				Page <u>4</u> of <u>4</u> pages				
Department /Office: Sangguniang Bayan									Date Submitted				
Item No.	Description	Unit	Unit Cost	Quantity	Total Cost	Distribution							
						1st quarter		2nd quarter		3rd quarter		4th quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
24	Business Envelope		350.00	1 box	350.00		350.00		350.00		150.00		
25	Stapler Ordinary		150.00	2 units	300.00				150.00		210.00		210.00
26	Stapler Wire #35		35.00	24 bxs.	840.00		210.00		210.00				
27	Table Sign		3000.00	2 pcs.	6000.00				6000.00		650.00		650.00
28	Plastic Paper Fastener		50.00	52 bxs.	2600.00		650.00		650.00				75.00
29	Stamp Pad small		75.00	2 pcs.	150.00				75.00		150.00		150.00
30	Stamp Pad Ink		50.00	12 bts.	600.00		150.00		150.00		1200.00		1200.00
31	Data Folder (Elba Rado)		400.00	12 pcs.	4800.00		1200.00		1200.00		270.00		270.00
32	Correction Tape		45.00	24 pcs.	1080.00		270.00		270.00				
33	Frame with glass (for certificates)		170.00	15 pcs.	2550.00		2550.00				50.00		50.00
34	Scissor Ordinary		25.00	8 pcs.	200.00		50.00		50.00		50.00		
35	Staple Remover		25.00	4 pcs.	100.00		50.00						
36	Stamping Dater		150.00	1 pc.	150.00		150.00						
37	Tornado Mop Head		150.00	1 pc.	150.00				150.00				
38	Computer Mouse		200.00	2 pcs.	400.00				400.00				
39	Computer Keyboard		500.00	3 pcs.	1500.00		1000.00		500.00		600.00		600.00
40	Brown Envelope long		6.00	400 pcs.	2400.00		600.00		600.00		1080.00		1080.00
41	Airfreshener		90.00	48 cans	4320.00		1080.00		1080.00		600.00		
42	Floor Mop (Ordinary)		150.00	4 pcs.	600.00								600.00
43	Mop head		120.00	10 pcs.	1200.00				600.00				
44	Twine, Plastic one kl/roll		65.00	2 kls.	130.00		130.00						
45	Stand Fan		1600.00	1 pc.	1600.00		1600.00						
46	Carbon Paper legal size		750.00	1 box	750.00				750.00				
<b>SUB TOTAL</b>				-	<b>32,770.00</b>	-	<b>10,040.00</b>	-	<b>13,185.00</b>	-	<b>5,010</b>	-	<b>4,885.00</b>

## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018

Province, City or Municipality: **ASINGAN, PANGASINAN**

Plan Control No. _____					Planned Amount				Page <u>4</u> of <u>4</u> pages				
Department /Office: Sangguniang Bayan									Date Submitted				
Item No.	Description	Unit	Unit Cost	Quantity	Total Cost	Distribution							
						1st quarter		2nd quarter		3rd quarter		4th quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
47	Philippine National Flag		340.00	4 pcs.	1360.00		1360.00						
48	Glue		70.00	12 bottles	840.00		210.00		210.00				420.00
49	Rag cotton "8		6.00	50 pcs.	300.00		150.00				150.00		
50	Puncher		150.00	4 pcs.	600.00		150.00		150.00		150.00		150.00
51	Ruler, 12 inches		16.00	2 pcs.	32.00		32.00						
52	Glass Cleaner		260.00	48 bottles	12480.00		3120.00		3120.00		3120.00		3120.00
53	Doormat		175.00	8 pcs.	1400.00				700.00		350.00		350.00
54	Masking tape 2"		50.00	8 pcs.	400.00		100.00		100.00		100.00		100.00
55	Packaging tape 2"		50.00	8 pcs.	400.00		100.00		100.00		100.00		100.00
56	Record book, 300 pages		75.00	12 pcs.	900.00		225.00		225.00		225.00		225.00
57	Wall Clock		250.00	3 pcs.	750.00						750.00		
58	Toner for Xerox Copier		4000.00	10 pcs.	40000.00		12000.00		8000.00		12000.00		8000.00
59	Push Pin (50 pcs./pack)		35.00	4 boxes	140.00		70.00				70.00		
60	Flash Drive (USB) 16 GB Sandisk		450.00	15 pcs.	6750.00						6750.00		
61	Scotch tape 2"		50.00	12 pcs.	600.00		150.00		150.00		150.00		150.00
62	Alcohol 70% 500 ml.		65.00	50 bottles	3250.00		780.00		845.00		780.00		845.00
63	Trash Bin		200.00	4 pcs.	800.00				400.00				400.00
64	Soft broom (Walis Tambo)		150.00	12 pcs.	1800.00				600.00		600.00		600.00
<b>SUB TOTAL</b>				-	<b>72,802.00</b>	-	<b>18,447.00</b>	-	<b>14,000.00</b>	-	<b>24,695.00</b>	-	<b>13,860.00</b>
<b>GRAND TOTAL</b>				-	<b>211,881.00</b>	-	<b>54,260.00</b>	-	<b>53,393.00</b>	-	<b>57,423.00</b>	-	<b>45,355.00</b>

## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018

Province, City or Municipality: **ASINGAN, PANGASINAN**

Plan Control No. _____					Planned Amount				Page <u>4</u> of <u>4</u> pages					
Department /Office: Sangguniang Bayan									Date Submitted					
Item No.	Description	Unit	Unit Cost	Quantity	Total Cost	Distribution								
						1st quarter		2nd quarter		3rd quarter		4th quarter		
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount	
65	Broom (Walis Tingting)		30.00	10 pcs.	300.00		60.00		90.00		60.00		90.00	
66	Platter		60.00	2 pcs.	120.00				120.00					
67	Calculator		150.00	1 pc.	150.00		150.00							
68	Cups and Saucers		800.00	3 doz.	2400.00		800.00				1600.00			
69	Plates		720.00	3 doz.	2160.00		1440.00				720.00			
70	Bowls		40.00	24 pcs.	960.00		480.00				480.00			
71	Spoon		10.00	48 pcs.	480.00		240.00				240.00			
72	Fork		10.00	48 pcs.	480.00		240.00				240.00			
73	Drinking Glasses		15.00	48 pcs.	720.00		360.00				180.00		180.00	
74	Sugar (1 kl.)		90.00	60 kls.	5400.00		1350.00		1350.00		1350.00		1350.00	
75	Coffee (100 grams)		120.00	50 packs	6000.00		1200.00		1800.00		1200.00		1800.00	
76	Coffee Creamer (450/500 grams)		135.00	50 packs	6750.00		1620.00		1620.00		1755.00		1755.00	
77	Powdered Juice		15.00	240 packs	3600.00		900.00		900.00		900.00		900.00	
78	Detergent powdered soap		25.00	160 packs	4000.00		1000.00		1000.00		1000.00		1000.00	
79	Toilet bowl and urinal cleaner		300.00	60 bottles	18000.00		4500.00		4500.00		4500.00		4500.00	
80	Zonrox bleach 1 gal		150.00	40 gals.	6000.00		1500.00		1500.00		1500.00		1500.00	
81	Detergent Bar		28.00	48 bars	1344.00		336.00		336.00		336.00		336.00	
82	Bathroom soap		45.00	60 pcs.	2700.00		675.00		675.00		675.00		675.00	
83	Muriatic Acid, 1 liter		120.00	40 liters	4800.00		1200.00		1200.00		1200.00		1200.00	
84	Tissue		15.00	240 packs	3600.00		900.00		900.00		900.00		900.00	
85	Dipper		30.00	6 pcs.	180.00				90.00				90.00	
86	Downy 1000 ml.		260.00	40 bottles	10400.00		2600.00		2600.00		2600.00		2600.00	
87	Mosquito spray (Insecticide)		125.00	2 bottles	250.00		125.00				125.00			
<b>SUB TOTAL</b>					-	<b>80,794.00</b>	-	<b>21,676.00</b>	-	<b>18,681.00</b>	-	<b>21,561</b>	-	<b>18,876.00</b>

## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018

Province, City or Municipality: **ASINGAN, PANGASINAN**

Plan Control No. _____					Planned Amount				Page <u>4</u> of <u>4</u> pages				
Department /Office: <b>Sangguniang Bayan</b>									Date Submitted				
Item No.	Description	Unit	Unit Cost	Quantity	Total Cost	Distribution							
						1st quarter		2nd quarter		3rd quarter		4th quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
88	Floor mop with foam handle		250.00	4 pcs.	1000.00		500.00				500.00		
89	Toilet Brush (with long handle)		250.00	2 pcs.	500.00						500.00		
90	Gloves (rubber)		50.00	6 pcs.	300.00		150.00				150.00		
91	Albatross 50 g.		35.00	20 pcs.	700.00		175.00		175.00		175.00		175.00
92	Soap container		50.00	5 pcs.	250.00		250.00						
93	Scotch brite (dual, medium)		50.00	24 pcs.	1200.00		300.00		300.00		300.00		300.00
94	Doormat		150.00	4 pcs.	600.00		150.00				450.00		
95	Dustpan		65.00	3 pcs.	195.00		130.00				65.00		
96	Liquid Sosa		120.00	3 bottles	360.00		120.00		120.00				120.00
97	Pail (medium)		80.00	5 pcs.	400.00				240.00				160.00
98	Basin		75.00	4 pcs.	300.00		150.00				150.00		
99	Toilet Brush with short handle		60.00	6 pcs.	360.00		120.00				240.00		
100	Casserole		360.00	1 pc.	360.00		360.00						
101	Bowl (Big)		150.00	2 pcs.	300.00				300.00				
102	Squeege with handle		250.00	2 pcs.	500.00				500.00				
	Sub Total				7325.00		2405.00		1635.00		2530.00		755.00
	<b>Grand Total</b>				30000.00		78341.00		73709.00		81514.00		64986.00

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:

**DIOSDADO C. BALANGA**  
Secretary to the Sangguniang Bayan

## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018 (outside DBM)

Province, City or Municipality: ASINGAN, PANGASINAN

Plan Control No. _____					Planned Amount					Page <u>4</u> of <u>4</u> pages			
Department /Office: Treasurer's Office										Date Submitted			
Item No.	PARTICULARS	Unit	Unit Cost	Quantity	Total Cost	Distribution							
						1st quarter		2nd quarter		3rd quarter		4th quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Advance Bond long subs. 20		240.00	40	9,600.00	20	4,800.00	0	-	20	4,800.00	0	-
2	Advance Bond short subs. 20		250.00	30	7,500.00	10	2,500.00	10	2,500.00	0	-	10	2,500.00
3	Advance Book long subs. 20		260.00	40	10,400.00	20	5,200.00	0	-	20	5,200.00	0	-
4	Advance Book short subs. 20		250.00	30	7,500.00	20	5,000.00	0	-	10	2,500.00	0	-
5	Advance Yellow Pad		55.00	10	550.00	5	275.00	0	-	5	275.00	0	-
6	Book paper (13x22) subs. 20		500.00	6	3,000.00	3	1,500.00	0	-	3	1,500.00	0	-
7	Book paper A4		260.00	10	2,600.00	5	1,300.00	0	-	5	1,300.00	0	-
8	Advance book (11x17)		350.00	3	1,050.00	2	700.00	0	-	1	350.00	0	-
9	Bond paper short (colored)		230.00	30	6,900.00	20	4,600.00	0	-	10	2,300.00	0	-
10	Bond paper long (colored)		220.00	30	6,600.00	10	2,200.00	10	2,200.00	5	1,100.00	5	1,100.00
11	Canon PIXMA 810 black		975.00	10	9,750.00	5	4,875.00	0	-	5	4,875.00	0	-
12	Canon PIXMA 810 colored		1,275.00	10	12,750.00	5	6,375.00	0	-	5	6,375.00	0	-
13	Adding machine tape		21.00	30	630.00	15	315.00	0	-	15	315.00	0	-
14	Epson T1100(black)T1031N		975.00	10	9,750.00	5	4,875.00	0	-	5	4,875.00	0	-
15	Epson T1100(cyan)T1034		850.00	8	6,800.00	4	3,400.00	0	-	4	3,400.00	0	-
16	Epson T1100(magenta)T1032		850.00	8	6,800.00	4	3,400.00	0	-	4	3,400.00	0	-
17	Epson T1100(yellow)T1033		850.00	8	6,800.00	4	3,400.00	0	-	4	3,400.00	0	-
18	Brother refill ink (black) 100ml		190.00	4	760.00	2	380.00	0	-	2	380.00	0	-
19	Brother refill ink (cyan) 100ml		190.00	4	760.00	2	380.00	0	-	2	380.00	0	-
20	Brother refill ink (yellow) 100ml		190.00	4	760.00	2	380.00	0	-	2	380.00	0	-
21	club carbon paper blue		700.00	6	4,200.00	3	2,100.00	0	-	3	2,100.00	0	-
22	correction tape medium		65.00	15	975.00	10	650.00	0	-	5	325.00	0	-
23	correction pen uni metal tip		135.00	8	1,080.00	4	540.00	0	-	4	540.00	0	-
<b>SUB-TOTAL</b>				<b>354</b>	<b>#####</b>	<b>180</b>	<b>59,145.00</b>	<b>20</b>	<b>4,700.00</b>	<b>139</b>	<b>50,070.00</b>	<b>15</b>	<b>3,600.00</b>

## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018 (outside DBM)

Province, City or Municipality: **ASINGAN, PANGASINAN**

Plan Control No. _____					Planned Amount					Page <u>4</u> of <u>4</u> pages			
Department /Office: Treasurer's Office										Date Submitted			
Item No.	Description	Unit	Unit Cost	Quantity	Total Cost	Distribution							
						1st quarter		2nd quarter		3rd quarter		4th quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
24	Elmers glue		55.00	4	220.00	2	110.00	0	-	1	55.00	1	55.00
25	File folder long 14pts.		7.00	60	420.00	30	210.00	0	-	30	210.00	0	-
26	File folder short 14pts.		6.00	60	360.00	30	180.00	0	-	30	180.00	0	-
27	File folder green pressed long		18.00	60	1,080.00	30	540.00	0	-	30	540.00	0	-
28	hbw highlighter		30.00	6	180.00	3	90.00	0	-	3	90.00	0	-
29	max staple wire		60.00	20	1,200.00	10	600.00	0	-	10	600.00	0	-
30	mongol pencil		85.00	6	510.00	2	170.00	0	-	2	170.00	2	170.00
31	pay envelope 500pcs./box (4x7 1/12)		750.00	15	11,250.00	10	7,500.00	2	1,500.00	0	-	3	2,250.00
32	paper clip 35mm/ colored jumbo		35.00	35	1,225.00	10	350.00	10	350.00	5	175.00	10	350.00
33	paper clip small		20.00	25	500.00	10	200.00	5	100.00	5	100.00	5	100.00
34	pilot ballpen blue		35.00	40	1,400.00	20	700.00	0	-	20	700.00	0	-
35	ballpen pilot black		35.00	40	1,400.00	20	700.00	0	-	20	700.00	0	-
36	ballpen retractable pilot black		660.00	2	1,320.00	1	660.00	0	-	1	660.00	0	-
37	pilot broad pentel pen black		55.00	6	330.00	3	165.00	0	-	3	165.00	0	-
38	pilot fine pentel pen black		55.00	6	330.00	3	165.00	0	-	3	165.00	0	-
39	paper fastener		35.00	15	525.00	10	350.00	0	-	5	175.00	0	-
40	record book 300 leaves		85.00	3	255.00	2	170.00	0	-	1	85.00	0	-
41	rubberband, small		170.00	10	1,700.00	5	850.00	0	-	5	850.00	0	-
42	scotch tape #1		20.00	8	160.00	4	80.00	0	-	4	80.00	0	-
43	casio ink roller (IR-40T)		200.00	8	1,600.00	4	800.00	0	-	4	800.00	0	-
44	staedler eraser small		19.00	6	114.00	3	57.00	0	-	3	57.00	0	-
45	sign pen energel		804.00	8	6,432.00	4	3,216.00	0	-	4	3,216.00	0	-
46	stamp pad ink redstone 946ml		155.00	2	310.00	1	155.00	0	-	1	155.00	0	-
<b>SUB TOTAL</b>				<b>443</b>	<b>32,821.00</b>	<b>217</b>	<b>18,018.00</b>	<b>17</b>	<b>1,950.00</b>	<b>190</b>	<b>9,928</b>	<b>21</b>	<b>2,925.00</b>

## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018 (outside DBM)

Province, City or Municipality: **ASINGAN, PANGASINAN**

Plan Control No. _____					Planned Amount					Page <u>4</u> of <u>4</u> pages			
Department /Office: Treasurer's Office										Date Submitted			
Item No.	Description	Unit	Unit Cost	Quantity	Total Cost	Distribution							
						1st quarter		2nd quarter		3rd quarter		4th quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
47	swingline staple big		495.00	2	990.00	1	495.00	0	-	1	495.00	0	-
48	redstone paste 200g		50.00	3	150.00	2	100.00	0	-	1	50.00	0	-
49	adding machine		3,000.00	1	3,000.00	1	3,000.00	0	-	0	-	0	-
50	Alcohol cleene Ethyl alcohol 500ml		97.00	50	4,850.00	25	2,425.00	0	-	25	2,425.00	0	-
51	Baygon mosquito spray 500ml . Water based		385.00	2	770.00	1	385.00	0	-	1	385.00	0	-
52	coffeemate creamer 500g		135.00	40	5,400.00	20	2,700.00	0	-	20	2,700.00	0	-
53	energizer batter AA		60.00	15	900.00	10	600.00	0	-	5	300.00	0	-
54	energizer batter AAA		60.00	15	900.00	10	600.00	0	-	5	300.00	0	-
55	joy dishwashing liquid 250ml		95.00	12	1,140.00	6	570.00	0	-	0	-	6	570.00
56	kiwi glass cleaner with pump 500ml		185.00	18	3,330.00	9	1,665.00	0	-	9	1,665.00	0	-
57	Nescafe 100g classic		110.00	50	5,500.00	25	2,750.00	0	-	25	2,750.00	0	-
58	Surf Powder 1 kilo		125.00	2	250.00	1	125.00	0	-	0	-	1	125.00
59	scotch brite sponge		20.00	5	100.00	2	40.00	1	20.00	1	20.00	1	20.00
60	Sanicare Tissue 3 ply (12"s/pack)		325.00	50	16,250.00	30	9,750.00	0	-	20	6,500.00	0	-
61	Sugar white 1 kilo		75.00	40	3,000.00	20	1,500.00	0	-	20	1,500.00	0	-
					-		-		-		-		-
					-		-		-		-		-
					-		-		-		-		-
	<b>SUB TOTAL</b>			<b>305</b>	<b>46,530.00</b>	<b>163</b>	<b>26,705.00</b>	<b>1</b>	<b>20.00</b>	<b>133</b>	<b>19,090.00</b>	<b>8</b>	<b>715.00</b>
	<b>GRAND TOTAL</b>			<b>1,102</b>	<b>196,866.00</b>	<b>560</b>	<b>103,868.00</b>	<b>38</b>	<b>6,670.00</b>	<b>462</b>	<b>79,088.00</b>	<b>44</b>	<b>7,240.00</b>



## ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018 (DBM)

Province, City or Municipality: Asingan, Pangasinan


Plan Control No. _____					Planned Amount					Page <u>4</u> of <u>4</u> pages					
Department /Office: Treasurer's Office					Regular					Total	Date Submitted				
Item No.	Description	Unit	Unit Cost	Quantity	Total Cost	Distribution									
						1st quarter		2nd quarter		3rd quarter		4th quarter			
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount		
1	Folder, morocco/fancy, legal size/pack		298.20	4	1,192.80	4	1,192.80	0	-	0	-	0	-		
2	paper clip, gem type, jumbo, 20mm		14.50	15	217.50	10	145.00	0	-	0	-	5	72.50		
3	Paper clip, gem type 33mm		6.95	12	83.40	6	41.70	0	-	6	41.70	0	-		
4	record book , 300 pages		55.80	2	111.60	1	55.80	0	-	1	55.80	0	-		
5	masking take (2")		98.00	4	392.00	1	98.00	2	196.00	1	98.00	0	-		
6	packaging tape (2")		34.10	4	136.40	2	68.20	0	-	1	34.10	1	34.10		
7	paper fastener, non-rust metal		67.10	10	671.00	5	335.50	0	-	5	335.50	0	-		
8	staple wire standard 35		19.65	10	196.50	5	98.25	0	-	5	98.25	0	-		
9	paper, multicopy legal, 80gsm. (colored)		134.25	8	1,074.00	4	537.00	0	-	4	537.00	0	-		
10	paper, multicopy A4, 80gsm. (colored)		120.70	8	965.60	4	482.80	0	-	4	482.80	0	-		
11	Brown envelope long		4.00	50	200.00	25	100.00	0	-	25	100.00	0	-		
12	Brown envelope short		3.00	48	144.00	25	75.00	0	-	23	69.00	0	-		
13	tape adding machine		8.35	25	208.75	10	83.50	10	83.50	5	41.75	0	-		
14	toilet tissue, 12 rolls/pack		77.40	45	3,483.00	15	1,161.00	10	774.00	20	1,548.00	0	-		
15	alcohol, 68-72%, ethyl 500ml		38.20	40	1,528.00	20	764.00	0	-	20	764.00	0	-		
16	battery, AAA alkaline , 2pcs/packet		14.80	10	148.00	5	74.00	0	-	5	74.00	0	-		
17	battery, AA alkaline , 2pcs/packet		15.80	8	126.40	4	63.20	0	-	4	63.20	0	-		
18	cutter, heavy duty		23.45	2	46.90	0	-	2	46.90	0	-	0	-		
19	rubber band, small		108.40	8	867.20	2	216.80	2	216.80	2	216.80	2	216.80		
20	Masking tape #2		45.00	2	90.00	1	45.00	0	-	1	45.00	0	-		
21	Mongol pencil #1		85.00	10	850.00	5	425.00	0	-	5	425.00	0	-		
22	paper clip 35mm colored jumbo		30.00	8	240.00	4	120.00	0	-	4	120.00	0	-		
<b>GRAND TOTAL</b>						<b>333</b>	<b>12,973.05</b>	<b>158</b>	<b>6,182.55</b>	<b>26</b>	<b>1,317.20</b>	<b>141</b>	<b>5,149.90</b>	<b>8</b>	<b>323.40</b>

### ANNUAL PROCUREMENT PLAN FOR THE YEAR 2018 (CAPITAL OUTLAY)

Province, City or Municipality: ASINGAN, PANGASINAN

Plan Control No. _____ Department /Office: Treasurer's Office				Planned Amount				Page <u>4</u> of <u>4</u> pages				
				Regular	Contigengy		Total	Date Submitted				
Item No.	Description	Unit Cost	Quantity	Total Cost	Distribution							
					1st quarter		2nd quarter		3rd quarter		4th quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	printer w/ photocopier	40,000.00	1	40,000.00	1	40,000.00						
2	cabinet	20,000.00	1	20,000.00	1	20,000.00						
TOTAL			2	60,000.00	2	60,000.00	-	-	-	-	-	-

This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:   
  
**IMELDA T. SISON**  
 Acting Municipal Treasurer

